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Monday, 17 July 2017

Notice of meeting / Hysbysiad o gyfarfod:

Adults Select Committee

**Tuesday, 25th July, 2017 at 9.30 am,
Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA**

Please note a pre meeting will be held 30 minutes before the start of the meeting for members of the committee.

AGENDA

Item No	Item	Pages
1.	Appointment of Vice Chair	
2.	Apologies for absence	
3.	Declarations of interest	
4.	Public Open Forum	
5.	To confirm the minutes of the previous meeting	1 - 12
6.	Performance Report 2016/17	13 - 34
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10.	Adults Select Committee Forward Work Programme	65 - 66
11.	Council and Cabinet Forward Plan	67 - 82
12.	To confirm the date and time of the next meeting as Tuesday 12th September 2017 at 10.00am	

Paul Matthews

Chief Executive / Prif Weithredwr

MONMOUTHSHIRE COUNTY COUNCIL
CYNGOR SIR FYNWY

THE CONSTITUTION OF THE COMMITTEE IS AS FOLLOWS:

County Councillors:

S. Howarth
L.Brown
L.Dymock
M.Groucutt
P.Pavia
J.Pratt
R. Harris
R. Edwards

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Welsh Language

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Aims and Values of Monmouthshire County Council

Sustainable and Resilient Communities

Outcomes we are working towards

Nobody Is Left Behind

- Older people are able to live their good life
- People have access to appropriate and affordable housing
- People have good access and mobility

People Are Confident, Capable and Involved

- People's lives are not affected by alcohol and drug misuse
- Families are supported
- People feel safe

Our County Thrives

- Business and enterprise
- People have access to practical and flexible learning
- People protect and enhance the environment

Our priorities

- Schools
- Protection of vulnerable people
- Supporting Business and Job Creation
- Maintaining locally accessible services

Our Values

- **Openness:** we aspire to be open and honest to develop trusting relationships.
- **Fairness:** we aspire to provide fair choice, opportunities and experiences and become an organisation built on mutual respect.
- **Flexibility:** we aspire to be flexible in our thinking and action to become an effective and efficient organisation.
- **Teamwork:** we aspire to work together to share our successes and failures by building on our strengths and supporting one another to achieve our goals.

Nodau a Gwerthoedd Cyngor Sir Fynwy

Cymunedau Cynaliadwy a Chryf

Canlyniadau y gweithiwn i'w cyflawni

Neb yn cael ei adael ar ôl

- Gall pobl hŷn fyw bywyd da
- Pobl â mynediad i dai addas a fforddiadwy
- Pobl â mynediad a symudedd da

Pobl yn hyderus, galluog ac yn cymryd rhan

- Camddefnyddio alcohol a chyffuriau ddim yn effeithio ar fywydau pobl
- Teuluoedd yn cael eu cefnogi
- Pobl yn teimlo'n ddiogel

Ein sir yn ffynnu

- Busnes a menter
- Pobl â mynediad i ddysgu ymarferol a hyblyg
- Pobl yn diogelu ac yn cyfoethogi'r amgylchedd

Ein blaenoriaethau

- Ysgolion
- Diogelu pobl agored i niwed
- Cefnogi busnes a chreu swyddi
- Cynnal gwasanaethau sy'n hygyrch yn lleol

Ein gwerthoedd

- **Bod yn agored:** anelwn fod yn agored ac onest i ddatblygu perthnasoedd ymddiriedus
- **Tegwch:** anelwn ddarparu dewis teg, cyfleoedd a phrofiadau a dod yn sefydliad a adeiladwyd ar barch un at y llall.
- **Hyblygrwydd:** anelwn fod yn hyblyg yn ein syniadau a'n gweithredoedd i ddod yn sefydliad effeithlon ac effeithiol.
- **Gwaith tîm:** anelwn gydweithio i rannu ein llwyddiannau a'n methiannau drwy adeiladu ar ein cryfderau a chefnogi ein gilydd i gyflawni ein nodau.

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Public Document Pack Agenda Item 5

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Adults Select Committee held
at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 20th June,
2017 at 10.00 am

PRESENT: County Councillor S. Howarth (Chairman)

County Councillors: L.Brown, L.Dymock, R. Edwards, M.Groucutt,
R. Harris and P.Pavia

Also in attendance County Councillor V. Smith

OFFICERS IN ATTENDANCE:

Mark Howcroft	Assistant Head of Finance
Claire Marchant	Chief Officer Social Care, Health & Housing
Wendy Barnard	Democratic Services Officer
Hazel Ilett	Scrutiny Manager
Tyrone Stokes	Accountant

APOLOGIES:

County Councillor J.Pratt

1. To note the appointment of Chair

County Councillor S. Howarth was noted as Chair.

2. To appoint a Vice-Chair

The appointment of a Vice-Chair was deferred until the next meeting.

3. Declarations of interest

No declarations of interest were made.

4. Public Open Forum

No members of the public were present.

5. To confirm the minutes of the following meetings:

6. Special Meeting held on 4th April 2017

The minutes of the Special Meeting held on the 4th April 2017 were confirmed and signed by the Chair.

7. Adults Select Committee held on 11th April 2017

The minutes of the meeting held on 11th April 2017 were confirmed and signed by the Chair.

8. Social Housing Grant Programme

Context:

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Minutes of the meeting of Adults Select Committee held at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 20th June, 2017 at 10.00 am

The purpose of the report is to update the Single Cabinet Member on the completion of the Social Housing Grant programme for 2016/2017 and seek approval for the new SHG Programme for 2017/2020 and Reserve Scheme List.

It is recognised in Monmouthshire that house prices have risen to a level beyond that which is affordable to many local people. The average house price is currently £276,000 (Wales comparison £177,200) and the lower quartile house price to income ratio is 9:1. The number of applicants on the Common Housing Register is currently 3048. Therefore, the provision of affordable housing is one of the Council's priorities, both in urban and rural areas (Source of data: Hometrack 23 May 2017).

Key Issues:

Social Housing Grant Programme 2016/2017:

1. The Social Housing Grant allocation for Monmouthshire for 2016/2017 was:

Main SHG Programme £1,144,759

Housing & Communities submitted a bid to the Welsh Government for additional end of year slippage and were successful in obtaining a further:

Additional Funding £2,062,469

The final figure drawn down from the Welsh Government was £3,207,228.

2. Melin Homes successfully completed a mortgage rescue using £98,000 of Monmouthshire's Recycled Social Housing Grant (RCG). This prevented a family from becoming homeless.

3. This is an excellent performance with Monmouthshire successfully spending 100% of its grant allocation plus £2,062,469 of additional funding. In 2016/17 new affordable homes completions totalled 87. A further 63 units from the Social Housing Grant Programme are currently under construction.

4. Affordable Housing completions were as follows:

West End School, Caldicot 17
Westgate, Llanfoist (S106 Site) 13
Cae Meldon, Gilwern (S106 Site – BBNP) 18
Cae Mawr Grove (adapted bungalow) 1
Mynyddbach 2
Green Lane, Caldicot 4
Trellech School (60/40 Site) 9
Dixton Road Clinic, Monmouth (S106 site) 4
Rogiet School 19

Social Housing grant Programme 2017 – 2020

5. The Welsh Government has made additional funding available to help reach their target of 20,000 new affordable homes over the term of this administration. The allocations for Monmouthshire are:

2017/2018 Social Housing Grant £3,342,894
Housing Finance Grant £1,810,055
Total £5,152,949

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2018/2019 Social Housing Grant £4,369,317
Housing Finance Grant £1,037,615
Total £5,406,932

2019/2020 Social Housing Grant £1,250,044
Housing Finance Grant £ 716,213
Total £1,966,257

6. Working closely with RSL partners Monmouthshire County Council has been able to build up a healthy reserve schemes list and should be in a position to fully spend this allocation.

Members Scrutiny:

The Social Housing Grant Programme Manager introduced the report and following consideration, Members made the following observations:

A Member asked if any account is taken of the affordability of land in different areas and if so, is more funding required in some locations than others (e.g. in different local authority areas) in terms of the Social Housing Grant and the Housing Finance Grant. It was explained that the available grants are calculated according to Welsh Government Acceptable Costs Guidance and each area of each county is placed on a different band based on market values; there are three bands in Monmouthshire. It was confirmed that more grant is available in different areas according to where building is taking place.

The Officer was congratulated upon securing full spend and utilising any funding that is unallocated or unspent.

A Member questioned how many people are waiting for social housing, especially young parents, and if the list was too long, particularly in Abergavenny. It was reported that there are over 3000 households on the register of which approximately 700 are in Abergavenny. It was commented that it is always impossible to match need. It was added that there is a large new site being developed very soon in the Abergavenny area.

A Member enquired about the requirement to cut down mature trees and asked for assurances that where mature trees are cut down, they are replaced with planting of new trees. It was responded that generally where trees are removed they are replaced but sometimes in a different area.

Considering demand, a Member queried if Residential Social Landlords (RSL) could purchase run down properties to provide more desperately needed homes. It was responded that the RSL partners, particularly Monmouthshire Housing Association, have a programme for buying back properties sold under the Right to Buy scheme. Additionally, if there is grant still available, it is used to buy more properties particularly disabled/adapted bungalows.

A Member queried, in relation to the Programme Delivery Plan (specifically the Mabey Bridge site), why, when there is significant demand in Chepstow, the allocation was reduced to 18 and if there are any other plots of land earmarked for social housing in the area. In response it was confirmed that there are 38 affordable units being developed on the Osborn Paint site. It was added that the Mabey Bridge site was not viable due to significant issues related to its brown field status. Grant has been made available and there will be two parcels of land at a reduced cost. It was confirmed that the grant will be used to build affordable housing and also that there are no other sites known at this time. Additional information was provided to explain that where there is a piece of land under consideration, there is a negotiation around the size of abnormalities. Where the abnormalities are excessively large, it is normally affordable housing that becomes the

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negotiation point to make the development viable for the developers looking to make 20% profit, and noted that the challenge is to try and reduce the developers' profit margins to provide affordable housing. The example of Crick Rd was provided where the authority is working with the developer, Melin homes, to reduce the profit margin to 12% which will begin to set a precedent for future negotiations.

A Member commented that Local Development Plan policy should always be applied.

It was queried by a Member why developers, in rural areas, use the excuse of paying off-site to have private, but not affordable housing, on site. It was questioned why developers are being allowed to do this outside the provisions of the LDP policy. It was responded that this hasn't happened as there is a 60% affordable housing policy in rural areas which is successfully and rigorously applied.

A Member commented that when there are new builds in rural areas, this forms the rural allocation with precedence given to those living in the area.

A Member argued that there still seemed to be developers that didn't achieve the required percentage affordable housing and that policy was not being followed, that money is being paid for off-site housing and is therefore not helping the affordable housing situation.

It was confirmed that the policy of 60% affordable housing in rural areas has to be adhered to. It was confirmed that no commuted sum has been taken and the houses have to be built. A commuted sum will, however, be taken for single dwellings. A Member reflected that she was aware of outline planning permission being granted in a village where the developer had not followed the policy and it was agreed that further information would be provided to the Officer outside the meeting.

A Member questioned why some of the 18 affordable homes built with SHG in Cae Meldon, Gilwern, have been sold already. In response it was explained that some of the dwellings were low cost home ownership and were sold to people on the housing register. It was explained that there have been protracted discussions with the National Parks (NP) regarding commuted sums but NP has retained the funds and won't release them to the housing authority. It was added that there is £176,000 outstanding from the Cae Meldon site that is due. The money has to be spent in Monmouthshire, if not, it will be used elsewhere in the National Park. It was commented that with single dwelling homes £100,000 is being asked as a commuted sum and there are only two examples of this amount likely to be paid.

A Member asked, in relation to a housing development in Mardy, Abergavenny about discussions surrounding the cost to the developer of having to bury electricity cables currently carried by pylons, and asked for reassurance that if there are any changes in the planning application, there would be no effect on the number of affordable housing units on the scheme. It was responded that the cost of dealing with the cabling is £5 million and there has been a detrimental effect on affordable housing which was originally to be 35% but has now been negotiated to 19.8%. Confirmation was sought if the original costings included the assumption that the electricity cables would be underground and that this is not a way of reducing the amount of affordable housing to be provided. It was responded that the amount was costed by the utility company for the LDP and it is now greatly exceeded.

A Member suggested that this was a Planning matter, and added that the Planning Committee is very thorough. Information was provided that when there is contention regarding the percentage of affordable housing in a scheme, assurances are given that the development is assessed via the authority's toolkit. The District Valuer can review the case and if it is thought

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that the allocation of affordable housing in a scheme is not viable, it will provide independent advice to the Planning Committee to take note.

The Chair questioned what happens if the allocation is not used. It was explained in response, that the funds would be retained by Welsh Government for redistribution. This approach is under review and funds unused by an authority may be loaned to another authority to have it returned the following year.

Committee Conclusion

Key issues discussed included the affordability of land, the waiting list for social housing and the affordability of housing. The Committee were satisfied that full grant had been secured and spent within Monmouthshire, which is not the case for all authorities. The Chair requested Members be sent up to date copies of projected deliveries.

The Chair noted that Members were content with progress so far and will continue to scrutinise affordable housing, with the Local Development Plan being a key area for future joint scrutiny.

9. Revenue and Capital Monitoring Report

Context:

The purpose of this report is to provide Members with information on the revenue outturn position of the Authority at the end of reporting period 4 which represents the financial outturn position for the 2016/17 financial year.

Recommendations Proposed To Cabinet:

- That Members consider a net revenue outturn unspend of £884,000, an improvement of £805,000 on quarter 3 outturn predictions.
- Members consider a capital outturn spend of £40.03m against a revised budget of £40.98million, after proposed slippage of £17.5 million, resulting in a net underspend of £951k.
- Consider and approve the £17.5m capital slippage recommended (detailed in appendix 2), paying attention to those schemes described in para 3.3.6 where slippage has been requested by the service manager but is not being recommended to slip (£198k).
- Considers the use of reserves proposed in para 3.4.1,
- Supports the apportionment of general underspend in supplementing reserve levels as described in para 3.4.3 below, i.e.:

Priority Investment Fund £570k
Redundancy & Pension Reserve £114k
IT Transformation Reserve £100k
Capital Receipts Generation Reserve £100k
Total £884k

- Members note that the low level of earmarked reserves will severely reduce the flexibility the Council has in meeting the challenges of scarce resources going forward.

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- Members note the significant reduction in the overall school balance at the end of 2016/17 and supports the continuing work with schools to ensure that the Council's Fairer Funding scheme requirements are met and that the overall schools balance remains positive in 2017/18.

Member Scrutiny:

The Committee was reminded that there were requests to Cabinet for funds for extra support for teams last year and it was questioned if that amount was included and if so, how it balanced out against mandates in this financial year; was the figure added to last year's outturn. In response, it was explained that there were pressures on the authority from Welsh Government e.g. the government's new manifesto is seeking to increase the capital threshold for persons having long term residential placements to £50,000 (previously set at £24,000) over the next 3-4 years. This financial year the capital threshold is increased to £30,000. An extra grant has been received which starts in 2017/18 therefore there is no retrospective funding.

A Member queried the reason why there were more people in residential care. It was responded that there has been a pressure in the south of the county where some people who were previously self-funding have run out of money and have dropped below the threshold (£24,000 in 2016/17). There is then a statutory duty to consider them for funding. It was explained that there is a rigorous financial assessment form to try and identify if there has been any deprivation of capital. If there is any property a legal charge is attached to the dwelling which then has to be sold to fund their care.

It was further queried, if this remains the trend, how residential care can be sustained. It was explained that there is sufficient provision within the county including in house provision at Severn View Residential Home in the south of the county and private providers. It was added that despite the demographics of increasing numbers of age 85+ residents, use of residential care has remained static. It was noted that there is an increase in numbers of people with advanced dementia and in these circumstances a care home is the most appropriate placement.

The availability of residential care in the north of county was questioned and it was responded that there is sufficiency in the whole county. The authority purchases approximately 10% of the places available and supply meets demand. It is forecast that as the capital threshold increases, a higher proportion of care home placements will be purchased, as more people become the responsibility of the authority and a different relationship with the care home sector will develop.

A Member questioned, with the changed capital threshold, if the Welsh Government will provide assistance as the changes will place more demand on the budget. It was explained that there is a Welsh Government grant from the current financial year 2017/18 and persons dropping below the £30,000 threshold are reported to Welsh Government to trigger funding. In response to a further question about whether or not the grant will cover demand, it was commented that demand could be more than the grant funding and the activity data to support this point will be provided by tracking the people dropping below the capital threshold amount and the true cost to the authority. The opinion was provided that, on past experience, it was unlikely that the true cost of demand would be covered in full.

A Member referred to the increase in young people on the Autistic Spectrum now feeding through to adult services and questioned if there is sufficient provision. In response, it was explained that budget is set aside to provide for people with learning disabilities which includes those on the Autistic Spectrum. It was added that for the next three years, Welsh Government has invested in the Gwent region to establish an Integrated Autism Service for all ages.

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Monmouthshire is hosting the service for the region. It was suggested that this could be a topic for consideration at a future meeting.

Committee Conclusions:

Key issues raised under this report were the pressures of residential care. Members had concerns that the Welsh Government grant would be unlikely to cover the true cost of demand in full, however, members heard that despite the demographics of increasing numbers of age 85+ residents, use of residential care has remained static. Members highlighted the need to ensure a watching brief on the sufficiency of provision in line with demographic trends.

The committee agreed that a report on the progress of the Welsh Government funded Integrated Autism Service across the Gwent region would be a future work programme item.

10. Social Services Chief Officer Annual Report

Context:

To provide Adults Select Committee with the Annual Report of the Statutory Director of Social Services for consideration and comment. It was explained that regrettably the report had been omitted from the agenda but it was agreed by Members that they would listen and make comments.

Key Issues

1. This is the Annual Report of the Statutory Director of Social Services, and reflects on the financial year of 2016/17. The report is intended to reflect on progress in delivering the priorities set out in last year's annual report, performance for that year, and, maps out the key areas for development and improvement in 2016/17. It enables the Care and Social Services Inspectorate for Wales (CSSIW) to test out whether our assessment of progress and development is consistent with the range of evidence gathered and presented to them as well as their direct experience through site visits, regulatory activity and themed inspections. The format of the report has changed is now in a nationally developed template which aligns to the Social Services and Wellbeing (Wales) Act (2014). Each Director in Wales must report on performance and risk and set out plans for improvement in relation to:

- Summary of performance;
- How people are shaping our services;
- Promoting and improving the wellbeing of those we help;
- Working with people and partners to protect and promote people's physical and mental health and emotional wellbeing;
- Encouraging and supporting people to learn, develop and participate in society;
- Supporting people to safely develop and maintain health domestic, family and personal relationships;
- Taking steps to protect and safeguard people from abuse, neglect or harm;
- How we do what we do;
- Our partnership working, political and corporate leadership, governance and accountability;
- Our priorities for improvement.

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2. The annual report provides an opportunity to reflect on what we are doing to make a difference to the lives of the most vulnerable citizens of Monmouthshire, what we do well, and where we need to do even better. The report explains the context in which we are working and how we will continue to improve and modernise. It highlights some excellent, leading edge, practice, workforce development, service provision and commissioning. The remodelling of care at home through the roll out of the Monmouthshire Care at Home is just one example of where this is the case. It shows progress from the improvement objectives set last year – the Children’s Services Improvement Programme is on track overall to deliver excellence in children’s services in the 3 year timescale of the programme. There has been particular progress in how we manage contacts with and referrals to the service, and stabilising and supporting our workforce.

3. There are also areas where risk and challenge is highlighted. People in Monmouthshire who need care and support in the community are not always receiving it from the right services as quickly as they need to, with some delays in hospital settings but more in the community. Securing sufficient quality of working with the care sector to implement the right models of care and support, and implement a workforce development plan for the care workforce is the highest priority for adult services. The report highlights the ongoing risks and areas for development in children’s social services, particularly evident in the high numbers of children on the child protection register. There is an accelerated need to integrate better targeted prevention and early intervention through the team around the family with children’s social services and to recruit more local foster carers for Monmouthshire children.

4. The Annual Report articulates a vision and associated priorities for wellbeing, social care and health in Monmouthshire which seeks to build on the many strengths that exist with the aim of delivering consistently excellent outcomes across the board. This is within the context of the new legislative framework for Social Services in Wales, the Social Services and Well-being (Wales) Act (2014), the increasing challenges of demography which could significantly increase demand for social services, the challenging of securing a workforce and providing services in a rural county and reducing budgets. The balance in the report is as much around wellbeing as care and support: so much of the success of social care and health is dependent on resilient people, families and communities who live the lives they want to live without the need for care and support from statutory social services.

Member Scrutiny

A Member advocated a “helping hand” brand instead of the label of Social Services would be a way of overcoming barriers to address isolation, care and support.

A Member recommended the Age Cymru website that provides a comprehensive list of services for individuals. It was commented that a priority is to highlight the many services available. For example, DEWIS is a useful wellbeing resource.

The point was made that the lack of internet, computer skills and inability to visit the Hubs is a significant issue in communication and provision of services. It was suggested that leaflets in libraries and village halls may be more beneficial but also accepted that there is a need to look for other means of engagement to communicate with vulnerable and lonely people. It was suggested, by a Member, that Elected Members have a unique role in the ward and can communicate with residents via newsletters etc.

A Member added that other barriers include busy families, people struggling to maintain independence and a reluctance to ask for help which could see some people “slipping through the net”. In response, it was acknowledged that one size does not fit all needs of communities and that digital responses are not always appropriate. The use of community connectors and befrienders, for example, aims to combat disengagement. The Chief Officer agreed it was important to reflect these elements in the priorities for next year.

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A Member asked if the report could be amended to include communication for elderly people about the type of help available in an appropriate format.

A Member questioned if the authority had fully mapped the third sector offer to provide a list of what services are available. It was responded that part of the information from voluntary and community groups is known but not all. It was added that a Community Development Team is being established and mapping the resources in an area would be a key role.

In response to a Member's question regarding the creation of a team and how outcomes would be measured, it was explained that the authority is working with Public Health Wales and the University of Swansea to ensure that the correct measures are in use and an annual report will be made. It was commented that it will be important for Members to be aware of who the Community Development Officer is for their ward. A Member emphasised that this was vital to the success of the service.

Committee Conclusions:

Discussion of the report highlighted the key issues of barriers to access services such as busy families, people struggling to maintain independence and a reluctance to ask for help which could see some people "slipping through the net".

The Committee were concerned that communication for elderly people, in particular, about the type of help available to them, must be in an appropriate format.

The Committee were reassured that there is some progress in mapping the third sector offer to provide a list of what services are available in areas and that provision of comprehensive lists will be a key role of the Community Development Team.

11. Corporate Safeguarding Policy

Context:

To inform Members of the introduction of the new Corporate Safeguarding Policy

Recommendations:

It is recommended that Members agree and adopt the Corporate Safeguarding Policy.

Key Issues

Safeguarding children and adults at risk has the very highest priority in the Council.

- Safeguarding, under the Social Services and Wellbeing Act (Wales) 2014, is recognised as everybody's responsibility and considerable progress has been made over the last 5 years to systematically embed safeguarding culture, knowledge and practice.
- All staff, paid and unpaid, and Councillors share a responsibility both corporately and individually to ensure that children and adults at risk are treated with respect and protected from harm.
- Whilst the Council does have an existing safeguarding policy in place it is heavily focussed towards educational settings and other child and family services.

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Safeguarding is therefore firmly embedded in some Directorates and service areas however there are varying levels of understanding as to expectations in other parts of the organisation.

- This policy will be a mechanism to evaluate understanding, systems and training throughout the Council and ensures that safeguarding is firmly placed as core to the business of the council.

Member Scrutiny:

A Member commented that this was a hugely comprehensive report with high aspirations and questioned the membership of the Whole Authority Safeguarding Co-ordinating Group. It was confirmed that the group is chaired by the Chief Officer, Social Care, Health and Housing. The membership comprises Chief Officers or Heads of Service from each directorate plus representation from the Safeguarding and Quality Assurance Unit. It was explained that the aim of the group is to provide a comprehensive approach and effective governance. It was confirmed that there is no member involvement in the Group but this could be considered. The Chief Officer questioned if scrutiny through Select Committees provided enough assurance alongside reports to Cabinet and Council or if it was felt necessary to have member involvement in the Group which has a more operational role.

A Member agree that all councillors should be trained to Level 1 Safeguarding and queried how quickly training will be provided and asked how to ensure all members complete the training. It was confirmed that there is a session on 10th July session at 2pm and that those who don't attend will be identified to attend another session.

A Member asked how the Safeguarding and Quality Assurance Unit will be monitoring the effectiveness of scrutiny and it was explained that representatives will attend Select Committee meetings, to present both their own reports but also to observe and monitor other items of business. Members were reminded that all committee reports should contain a section to identify and address "Safeguarding Implications". The inclusion and quality of these statements will be sampled across all committees by the Safeguarding and Quality Assurance Unit to scrutinise safeguarding arrangements.

The level and availability of training for volunteers was queried. It was responded that support and training for volunteers is provided in a proportionate and convenient format. It was explained that a new Volunteering Policy is being prepared that will rank the level of training against the volunteer role.

Committee Conclusions:

The Committee concluded that this was a hugely comprehensive report with high aspirations.

Discussion centred on:

- whether there should be Member involvement in the Whole Authority Safeguarding Co-ordinating Group;
- agreeing strong support for all Elected Members to complete Level 1 Safeguarding training;
- how the Safeguarding and Quality Assurance Unit will be monitoring the effectiveness of scrutiny; and
- that sufficient and appropriate levels of training for volunteers is available, noting that a new Volunteering Policy is being written and will be subject of scrutiny.

MONMOUTHSHIRE COUNTY COUNCIL

Minutes of the meeting of Adults Select Committee held at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 20th June, 2017 at 10.00 am

12. Action List

Stroke Services: It was agreed to consider the inclusion of further scrutiny of Stroke Services in the forward work plan. It was proposed that the forward work plan should be considered in more detail at the next meeting.

Ambulance Service: An update was provided that there is a defibrillator in Usk County Hall in Reception.

Usk Prison: It was suggested that the dialogue with Usk Prison continues. It was proposed to revisit this topic in 18 months' time to consider progress in relation to the Social Services and Wellbeing Act.

Community Health Council: It was agreed to maintain contribution from the Community Health Council by issuing an invitation when the next scrutiny with the Health Board takes place.

Supporting People: It was agreed to add this item to the work programme.

13. Adult Select Committee Forward Work Programme

The Adult Select Committee Work Programme will be discussed at the next meeting at which time, co-option of members will be under consideration to ensure representation from across the county. In preparation, Members were invited to consider representation from possible organisations or suitable individuals for co-option noting that witnesses for specific topics can also be invited to meetings to enrich the discussion.

14. Cabinet and Council Work Programme

It was explained that Officers have been asked to populate the work programme with all strategies and decisions for at least the next six months for publication and also to assist in planning pre-decision scrutiny.

Members' attention was also drawn to matters for single member decision.

The Chair explained about the planner which is updated on a Friday and encouraged members to be aware of changes.

A Member asked if there was any scope to ask for reports on specific subjects and it was explained that this is for committee to decide adding that the Policy and Performance Manager will come to next meeting to help identify and prioritise areas for scrutiny, and to organise the Adult Select Committee's workload. Members were requested to think about the topics for possible scrutiny e.g. Mental Health.

MONMOUTHSHIRE COUNTY COUNCIL

**Minutes of the meeting of Adults Select Committee held
at Council Chamber, County Hall, The Rhadyr, Usk, NP15 1GA on Tuesday, 20th June,
2017 at 10.00 am**

15. To discuss the timing of meetings

The date and time of the next meeting was confirmed as Tuesday 25th July 2017 at 10.00am. It was agreed that meetings would continue to be held on Tuesdays at 10.00am.

16. To confirm the date and time of the next meeting as 25th July 2017 at 10.00am

The meeting ended at 11.50 am

SUBJECT: Performance report 2016/17

MEETING: Adults Select Committee

DATE: Tuesday 25th July 2017

DIVISIONS/WARDS AFFECTED: All

1. PURPOSE

- 1.1 To ensure that members understand the Council's performance framework (appendix 1).
- 1.2 To present the 2016/17 performance information under the remit of Adults Select Committee, this includes:
 - Reporting back on how well we did against the objectives which the previous Council set for 2016/17 (appendix 2):
 - Information on how we performed against a range of nationally set measures for Adults Social services used by all councils in Wales (appendix 3).

2. RECOMMENDATIONS

- 2.1 Members familiarise themselves with the council's performance framework to ensure that they understand the parts of the system that must work together to deliver improvement.
- 2.2 Members are invited to scrutinise how well the authority performed against the objectives it set for the previous financial year and scrutinise delivery measured using a range of nationally set measures that fall within the remit of the committee.
- 2.3 Members use this report to consider the appropriateness of targets set for Adults Social services in 2017/18 (appendix 3).

3. KEY ISSUES

- 3.1 The council currently has an established performance framework, this is the way in which we translate our vision - *building sustainable and resilient communities* - into action and ensure sure that everyone is pulling in the same direction to deliver real and tangible outcomes. This is shown at appendix 1. Further information on the council's performance framework is available on [the hub](#).
- 3.2 Over the coming years the shape of public services in Wales is likely to change significantly influenced by two very significant pieces of Welsh legislation, The Well-being of Future Generations Act and The Social Services and Well-being Act as well as financial pressures, demographic changes, changes in customer needs and expectations and regulatory and policy changes. Services need to continue to think more about the long-term, work better with people and communities, look to prevent problems before they arise and take a more joined-up approach.
- 3.3 The council has recently completed two substantial assessments of need as a result of this legislation and these are available on www.monmouthshire.gov.uk/our-monmouthshire. This information has provided a much deeper evidence base of well-being in the county and, as required by the Future Generations Act, this has been

used to produce the council's well-being objectives and statement 2017 available on www.monmouthshire.gov.uk/improvement.

- 3.4 The shift in focus in the well-being objectives means that activities will need to be focused on longer term challenges at a community level rather than some of the internal process issues and outputs that could sometimes be found in its predecessor, The Improvement Plan. When dealing with more complex societal challenges it will take longer for measurable change to come about and longer still to be able to evidence those changes in a meaningful way. In the short-term there will continue to be milestones that can be used to track our improvement journey. This will be supported by a range of performance reports select committee can request as part of their work programme and the structure of performance reports received by committee will be revised to reflect this emphasis.
- 3.5 Appendix 2 sets out performance achieved in 2016/17 against the actions and performance measures approved by Council in May 2016 as part of its Improvement Plan. As well as being presented to select committees the objectives will be included alongside a further evaluation of performance in 2016/17 that will be reported to Council and published by October. The Welsh Government have recently consulted on plans to repeal the Local Government (Wales) Measure 2009 which means this is likely to be the final plan and report in this format.
- 3.6 Appendix 3 provides a report card on Adults social services performance in 2016/17. This presents data from the new measurement framework introduced in 2016/17 as part of the Social Services and Well-being Act and sets it within the context of the requirements of the act and contribution to the Council's objectives. The performance measures are a blend of quantitative (numerical) data and qualitative data collected through questionnaires to service users and carers about their experience of social services and whether this has contributed to improving their well-being. A full list of the measures are provided at the end of the report card. Targets for 2016/17 were set where feasible and targets for 2017/18 have been included where available and applicable, these will be better informed when comparable local authority data is available in autumn 2017. Appendix 3 also sets out some further key national performance indicators from other service areas that are under the committee's remit.
- 3.7 Activity that contributes to the delivery of some objectives cross cuts select committee remits and these have also been reported to the other relevant committee(s). Therefore it is suggested members particularly focus their scrutiny on the activity relevant to the committee with consideration of its contribution to the objective as a whole. In some cases there may be duplication of indicators already included in other sections of the report. Where indicators relate to the performance of services that are under the remit of more than one committee these will also be reported to the other relevant committee(s).

4. REASONS:

- 4.1 To ensure that members have an understanding of performance in 2016/17 and the council's performance framework.

5 RESOURCE IMPLICATIONS

- 5.1 None

6 EQUALITY, SUSTAINABLE DEVELOPMENT AND CORPORATE PARENTING IMPLICATIONS

6.1 There are no specific implications identified as a result of this report

7. AUTHORS:

Richard Jones, Policy and Performance Officer

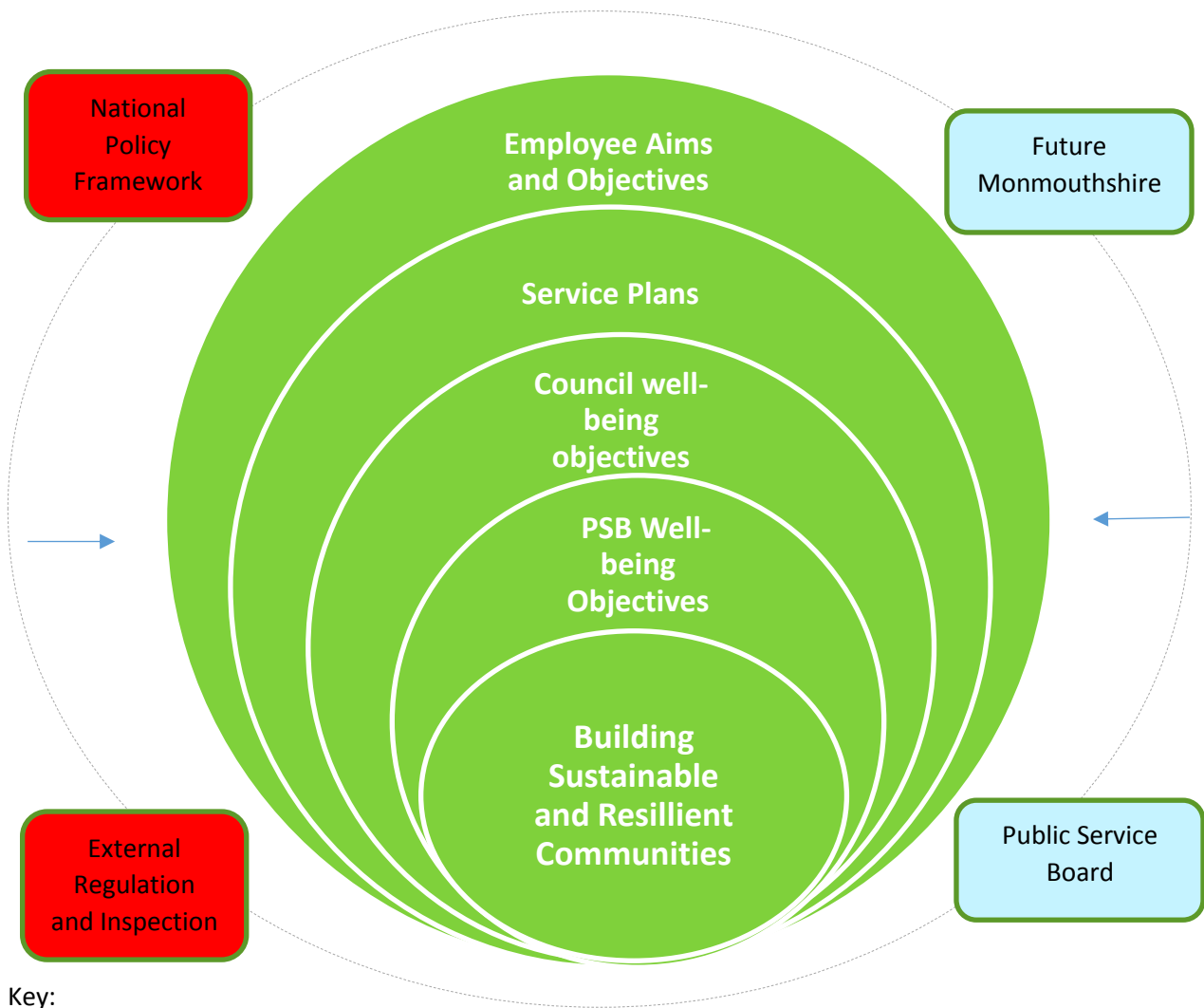
e-mail: richardjones@monmouthshire.gov.uk Telephone: 01633 740733

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email: sianschofield@monmouthshire.gov.uk Telephone: 01633 644483

Our Performance Framework

In Monmouthshire it's even more than the place, it's the people. Not just those on the council's payroll but all of the people who work with us in delivering services and achieving value for money. Our Performance Framework makes sure that everyone is pulling in the same direction to deliver real and tangible outcomes.



Key:

- Performance Framework
- Improvement Activity
- External Influences

Building Sustainable and Resilient Communities



We want to enable the building of sustainable and resilient communities that support the well-being of current and future generations.

This purpose is at the heart of everything we do to improve the economic, social, environmental and cultural well-being of Monmouthshire. We will consider sustainable development in how we plan and deliver our well-being objectives and contribute to the achievement of the seven national well-being goals for Wales.

PSB Well-being Objectives



The Well-being of Future Generations Act also puts a well-being duty on specified public bodies to act jointly via Public Service Boards (PSB) to improve the economic, social, environmental and cultural well-being of their area by contributing to the achievement of the well-being goals.

We are a partner in the PSB. The PSB has produced a Well-being Assessment for Monmouthshire and in 2018 will publish a well-being plan, including objectives for the county, which we will contribute to.

Council well-being objectives



The Well-being of Future Generations Act requires the council to set and publish well-being objectives and a statement, take all reasonable steps to meet those objectives and make arrangements to publish an annual report of progress.

The well-being objectives bring together the latest evidence from the well-being assessment, policy and legislation to set out how we will deliver a public service that meets the needs of the present without compromising the ability of future generations to meet their own needs.

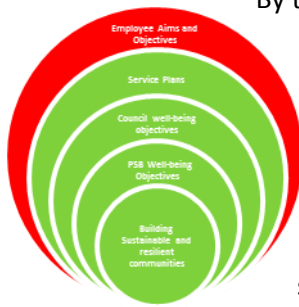
Service Plans



Each of our teams has a service plan that aligns to the objectives we are striving to achieve. This describes what they are doing to deliver the outcomes of the council, contains measures that can be used to assess progress and whether people are better off because of our work and identifies and manages risks facing the service.

All our Service Plans are available on the council's Intranet, the hub.

Employee aims and objectives



By their very nature, service and business plans contain standard measures and targets relating to employee performance. The responsibility for delivery of the plans and improvements rests with all employees. Our employee aims and objectives show the contributions that individual colleagues make to these objectives and delivering the organisations vision in accordance with our values.

We must involve and empower all employees to be the best they can be so that they can think differently and develop solutions to problems; and sustain 21st century public services.

MCC Improvement Objective 2: We will safeguard people, whether young or old, while reducing peoples dependence on social care					
Why have we chosen this?					
Protecting the vulnerable is one of our four priorities. In the current financial and demographic context if we don't find ways to support people to find better solutions we will end up rationing services and only intervening in crisis situations. The human cost of failing to have the right conversations at the right time includes young people placed in institutional placements away from home and older people experiencing isolation and loneliness in their communities					
What will we do?	Timescale/ milestone	How we will Measure success	What have we done?	What difference has it made?	Progress
Redesign traditional social care services, in-line with the new Social Services and Well-being (Wales) Act.	March 2017	<p>Milestone: We will have commissioned a new approach to care at home</p> <p>Milestone: We will have re-provided the council's residential care for older people with dementia through an innovative partnership arrangement</p>	<p>We introduced a relationship based approach to supporting people at home.</p> <p>All 110 members of the council's care at home teams are now salaried and working in smaller clusters. We are continuing to work with independent providers of care at home through a series of workshops as part of an approach called Turning the World Upside Down.</p> <p>Initial meetings took place to scope the potential to develop a new residential home.</p>	<p>A transactional approach based on task without a relationship will inevitable encourage dependency. The new approach focuses on consistency and knowing the person ordinarily. This relationship based approach plays a crucial role in managing complex situations and avoiding crisis as well as supporting the well-being of our teams.</p> <p>This is still at the planning stage. Early discussions have yet to result in an agreed option for residential care.</p>	On Target

		Milestone: Mardy Park will have been remodelling as an integrated community hub	Work on remodelling Mardy Park is complete. This has included capital investments, accommodation reviews, service developments and a staffing restructure.	Services have diversified to provide more choice and a hub that is better able to respond to what matters to the person. Staffing and leadership arrangements are proportionate and practice based. There is a clear platform for greater integration across health, social care and the 3 rd sector.	
Develop place based approaches to sustaining and developing social capital which promote individual and community well-being and develop a targeted, evidence based model of early intervention and prevention in children's services.	March 2017	Milestone: New approach to early intervention, prevention and well-being are in place. Measure: Number of adults requiring traditional long term social care	We have worked with our partners to identify shared purpose, shared outcomes and to optimise the funding streams we can use to achieve these. We have created an overview of the initial place-based team and how this will meet the principles of the Well-being of Future Generations and Social Services and Well-being Acts. We have recruited to all key posts	We now have a shared understanding of prevention and early intervention and the unifying feature of place. These will begin to impact on service users once the agreed changes are implemented and rolled-out. The number of adults requiring a traditional long-term care is broadly unchanged suggesting a stable position while the number of older people in the county increases.	On-Target
Our whole authority safeguarding group will continue to provide leadership of safeguarding and ensure all parts of the council address the priority actions within	March 2017	Milestone: Safeguarding is a key strand of the council's service plans and contractual arrangements with other providers who care for children and adults	Safeguarding is now an explicit section within all service plans. The authority's safeguarding group has senior officers from council services which ensures a high level of	The authority has a clear understanding of what is important around safeguarding. We have an understanding of our strengths and our weak areas in ensuring safeguarding and	On-Target

<p>the latest internal audit report.</p>		<p>Milestone: An audit report which demonstrates positive progress</p>	<p>accountability. The scope has extended to include safeguarding of children and adults at risk. The revised Safeguarding Audit tool is launched to reflect this and will provide the council with a detailed quality assurance programme for each directorate covering safe recruitment, safeguarding training and operating practices in all settings. The work of the Whole Authority Safeguarding Group includes a comprehensive activity programme with schools, care professionals in the public and private sectors dealing with adults and children, volunteers and regional partners.</p> <p>In 2016-17 the council received a statutory recommendation from WAO relating to safeguarding arrangements in the Kerbcraft scheme</p>	<p>have set a path to address the concerns.</p> <p>The authority recognises the findings of the WAO report and actions to address the findings were agreed by council in March 2017.</p>	
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<p>Deliver practice improvements in Children's Services, stabilise and recruit a permanent workforce and develop a commissioning approach for looked after children</p>	<p>March 2018</p>	<p>Measure: A balanced budget in children's services</p> <p>Measure: A reduction in the use of agency staff</p> <p>Measure: Improved performance against new measures in the national performance framework.</p>	<p>Children's Services in a year into a three year practice centred improvement plan. An independent audit through IPC has indicated that the changes required are on track, but with a considerable programme of work ahead, together with some inherent vulnerabilities.</p> <p>We have developed an Admissions and Prevention Panel to ensure that any admission into care is appropriate and that an early return to family is facilitated where ever possible.</p> <p>We have developed a commissioning strategy which outlines our vision for children, young people and their families, while addressing key areas for development. This includes rebalancing towards families with more complex needs and edge of care services and expanding the availability of looked after</p>	<p>The Admissions and Prevention Panel ensures that children and their families receive the appropriate support they need at the right time, to help them make the changes contained within the care and support plan. There has been an increase in the looked after population during 2016-17 from 130 to 133. This is set against a sharp rise in child protection registrations from 33 to 91 over the period.</p> <p>The total spend in Children Services was £10.3m, over half of which relates to looked after children, in particular placements for looked after children.</p> <p>At year end Children's Services were £573k overspent.</p> <p>We now have greater clarity on our vision for children, young people and their families. This will enable us to commission</p>	<p>Behind original target</p>
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			<p>children placements to meet the wide range of children we have in Monmouthshire.</p> <p>The service has been restructured and permanent appointments made to key posts in early 2017. There has been a small reduction in the use of agency staff from 12 to 10 by the end of 2016-17.</p> <p>All measures in the new framework are now being reported and feature on the Select Committee agenda. This gives us a clear baseline against which to measure future progress.</p>	<p>and offer better, joined up early intervention and preventative services as well as expanding the availability of looked after children placements.</p> <p>76% of children that the service works with are happy with the care and support they receive.</p>	
<p>We will review access points for our services to ensure people can access the information and advice they need to make decisions about their own lives</p>	<p>Dec 2016</p>	<p>Milestone: Clear approach to Information, Advice and Assistance (IAA) presented to Select and Cabinet</p> <p>Measure: The percentage of people who received advice and assistance and who have not needed to contact the service again</p>	<p>We have undertaken a snapshot of the entry-points for Information, Advice and Assistance across the county. This is much broader than council services. The approach which was presented to Select Committee on 22nd November 2016.</p> <p>We are now measuring the impact of this approach</p>	<p>We now have greater clarity on our access points. This enables us to offer preventative information, advice and assistance which diverts people from statutory services.</p> <p>76.6% of the people who accessed information, advice and assistance at the front-door did not need to contact the organisation again within six months.</p>	<p>On-Target</p>

			using the national framework.			
How will we know the difference it has made			2014-15	2015-16	2016-17 Target	2016-17 Actual
Number of people aged 18 and over receiving a service (revised measure as existing measure has been dropped from national reporting framework)			2,838	2,836	Not set	2,696
Percentage of adults receiving social care who are satisfied with the service			93%	93%	95%	85% (revised question)
Percentage of reviews of children on the child protection register that were carried out on time			95.5%	93.0%	100%	97.0%
Percentage of referral decisions to children's services made within one day			99.6%	98%	99.2%	98.1%
The number of agency staff working in children's services			6	12	3	10

Council Priority: Safeguarding vulnerable people **Improvement Objective: We will safeguard people, whether young or old, while reducing peoples dependence on social care**

Why we focus on this Safeguarding vulnerable people is one of our council priorities. The Social Services and Well-being (Wales) Act 2014 came into force in April 2016 and is transforming the way care and support is delivered. The Act introduces a new performance measurement framework for local authorities in relation to their social services functions.

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Spectrum of Wellbeing Care and Support

Front Door of Social Care and Health

Better access to information, advice & community resources → Less need for managed support

Chart 1: Spectrum of Wellbeing Care and Support

Front Door

The Act puts an emphasis on early intervention and prevention and states that local authorities must provide information and advice to people that need it. The provision of information, advice and assistance ensures voice, choice and control for people in meeting their personal wellbeing and remaining independent of statutory services for as long as possible.

Monmouthshire is developing a place based approach where advice and assistance will be delivered in people’s communities through a range of providers. The aim is for this to happen early and before people reach the front door of social services. In turn, early advice or assistance should help prevent, reduce or delay traditional care and support needs and promote independence.

Other approaches are being taken in other local authorities so it is unclear at this point how comparable services and measures of them will be. It may take some time to ascertain what good looks like in terms of Monmouthshire’s quantitative measures, particularly where comparisons are made with differing models of provision.

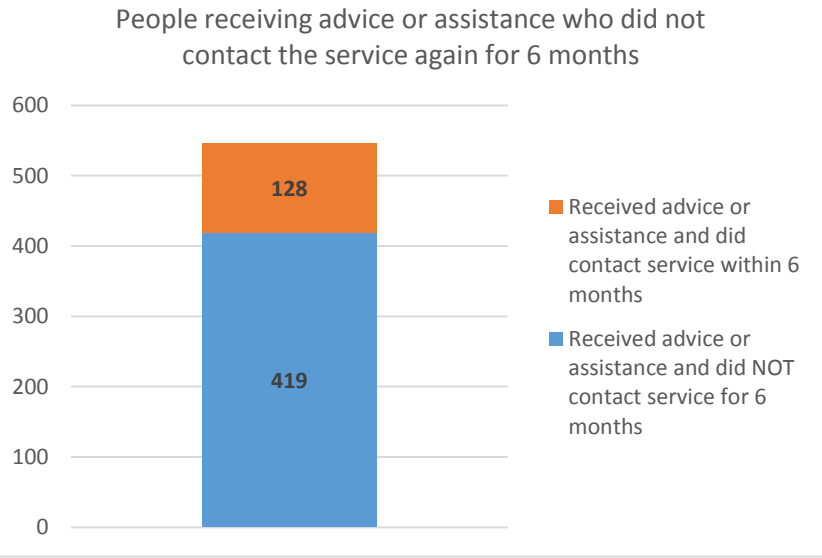


Chart 2: People receiving advice or assistance who did not contact the service again for 6 months (measure 23)

At the front door of adult social care and health, integrated teams of nurses, therapists and social workers provide a first point of response from hospital and community bases. During 2016/17 1196 people received advice or assistance from the front door of adult services, although this measure of advice and assistance delivered at the *statutory front door* of adult services is not a complete picture of activity.

Of those people receiving advice or assistance between April and September 2016, 76.6% did not contact the service again for 6 months (measure 23) see chart 2.

Responses to questionnaires tell us that 78% of adults and 75% of carers receiving care and support feel they have had the right information or advice when they needed it.

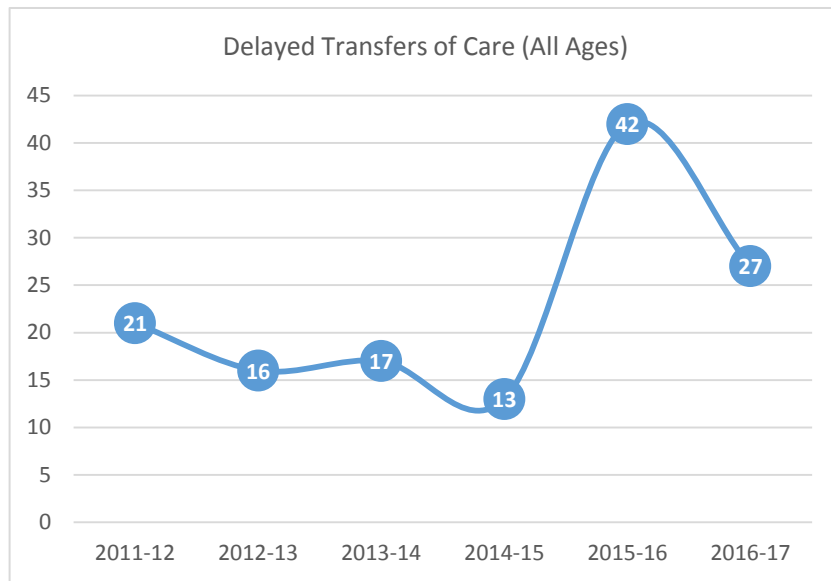


Chart 3: Total number of Monmouthshire Delayed transfers of care for social care reasons per year

Adults and carers receiving care and support

Reablement provides intensive short term interventions aiming to restore people to independence following a crisis. The intention is to avoid or reduce hospital admissions by intensively supporting people at home. At the end of the six week reablement period the goal is for people to be independent and not necessarily need long term services in the immediate future.

Between April and September 2016, 255 people completed a period of reablement. Of the 14 *existing service users* who completed a period of reablement 21.4% had a reduced package of care and support 6 months later (measure 20a). 73.3% of all reablement clients had no package of care and support 6 months later (measure 20b).

When people need to be treated in hospital, it is important they are able to return home as soon as they are determined well enough. Delayed transfers of care are delays in providing social care which result in longer than necessary hospital stays. During 2016/17 there were 22 such delays for patients aged 75 and over (measure 19).

In previous years the measure of delayed transfers included delays for patients of all ages and this measure shows an annual trend (Chart 3). During 2015/16 there was an increase in the number of delayed patients (42 during the year), although it was recognised by ABHB that some of these delays were incorrectly identified as Monmouthshire residents. During 2016/17, this number fell to 27 (see chart 3).

The average length of time Monmouthshire adults (aged 65 or over) are supported in residential care homes is 834 days (measure 21). The average age of Monmouthshire adults entering residential care homes (measure 22) is 79 years old.

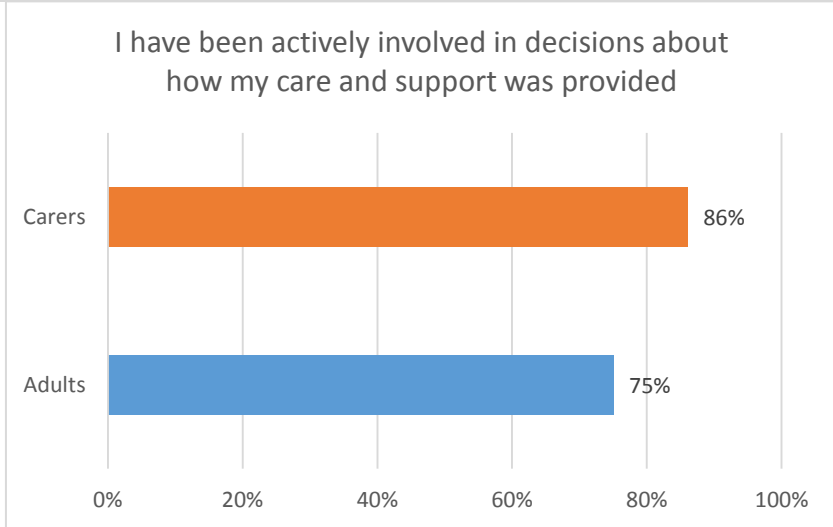


Chart 4: Percentage of adult and carers who agree “I have been actively involved in decisions about how my care and support was provided”

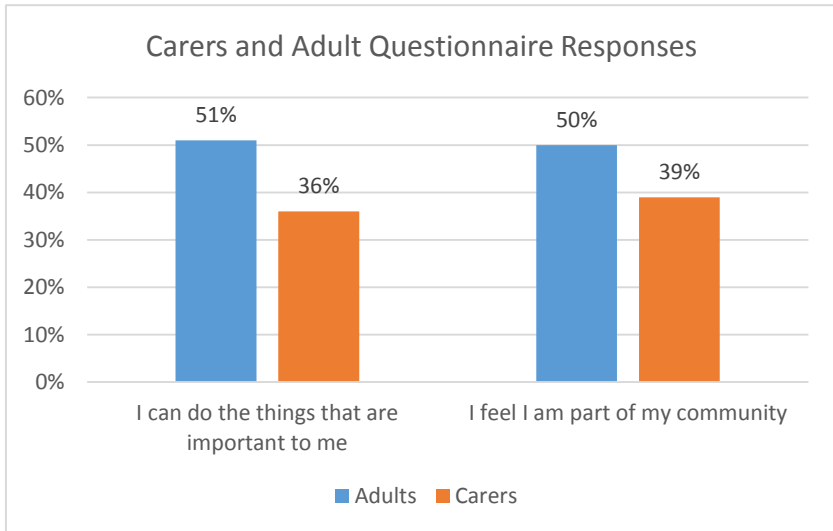


Chart 5: Percentage of adult and carers who can do the things that are important to them and feel part of their community

It is not immediately apparent from these measures ‘what good looks like’ therefore the decision has been made not to set targets for these measures. The Act is clear that it is important that the right service is available to people at the right time and that people’s views are at the centre of decisions about their care and support.

Questionnaires have been sent to adults and carers receiving care and support. The responses to these questionnaires tell us that 75% of adult service users felt they had been actively involved in decisions about how their care and support was provided (see chart 4). 86% of carers felt they had been actively involved in decisions about how *their* care and support was provided and 86% felt they had been actively involved in decisions about how the care and support was provided for *the person they care for*.

From responses to the questionnaire, 85% of adult service users and 68% of carers are happy with the care and support they have had.

Questionnaire responses from carers and adults receiving care and support reveal some differences in their experiences. 36% of carers felt they could do the things that were important to them and 39% felt part of their community. The differences in responses between carers and adults receiving care and support are shown in Chart 5.

	<p>Percentage of adult protection enquiries completed within 7 working days</p> <p>Adult protection enquiries completed within 7 days 89%</p>	<p>Safeguarding</p> <p>The Act has introduced stronger powers for local authorities to ensure adults are kept safe from abuse or neglect. One of the principles of the act - cooperation and partnership working - are key in safeguarding adults.</p> <p>If a local authority suspects a person is an adult at risk, it must make whatever enquiries it deems necessary to decide if action should be taken. Enquires should include a screening, initial evaluation and determination phase and will normally be completed within 7 working days.</p> <p>The conclusion of an enquiry should include whether the person is an adult at risk and what action should be taken and by whom. 88.7% of adult protection enquiries were completed within 7 days (measure 18) during the year, see chart 5.</p> <p>76% of adults and 86% of carers receiving care and support who completed the questionnaire agree they feel safe.</p>
<p>Service Comments</p>	<p>Julie Boothroyd – We have entered a new phase of reporting under the Social Services and wellbeing Act and therefore we are developing understanding about the new measures, which will be further informed when comparable local authority data is available in autumn 2017. I am pleased to see that in all key areas we are making good progress but some areas require further analysis and understanding and further time travelled to understand more fully the changes and impacts.</p>	
<p>Collaboration/ Partners we are working with</p>	<p>South East Wales Emergency Duty Team, Aneurin Bevan Health Board, Gwent Police, Gwent Association of Voluntary Organisations, Gwent Wide Adult Safeguarding Board</p>	
<p>What we have spent on this objective</p>	<p>During 2016/17 the budget for Adult Services was £29.3m, of which, around 70% relates to community care. At year end Adult Services were £492k overspent.</p>	
<p>How do we compare other areas</p>	<p>National Performance Indicators – How we compare: Comparable data for other local authorities for 2016/17 is unavailable until October 2017. When available, updates on how we compare will be included within a quarter 2 2017/18 report.</p>	

Quantitative Performance Measures:

Performance Indicators	2013/14 Actual	2014/15 Actual	2015/16 Actual	2016/17 Actual	2016/17 Target	RAG	2017/18 Target
How Much?							
People provided a service during the year	2,482	2,838	2,836 Estimate	2,696	Not applicable	Not applicable	Not applicable
The number of adults who have contacted the IAA service	N/A	N/A	N/A	1,196	Not applicable	Not applicable	Not applicable
How Well?							
18: The percentage of adult protection enquiries completed within 7 days	N/A	N/A	N/A	88.67% 274/309	Not applicable	Not applicable	90%
19: The rate of delayed transfers of care for social care reasons per 1,000 population aged 75 or over	N/A	N/A	N/A	2.24 22	2.55 25		22
23: The percentage of adults who have received advice and assistance from the information, advice and assistance service and have not contacted the service for 6 months	N/A	N/A	N/A	76.60% 419/547	Not applicable	Not applicable	77%
21: The average length of time adults (aged 65 or over) are supported in residential care homes	N/A	N/A	N/A	834 122,532/147	Not applicable	Not applicable	Not applicable
22: Average age of adults entering residential care homes	N/A	N/A	N/A	79 8,238/104	Not applicable	Not applicable	Not applicable
Is anyone better off?							
20: The percentage of adults (existing service users) who completed a period of reablement a) and have a reduced package of care and support 6 months later	N/A	N/A	N/A	21.43% 3/14	25%		25%
20: The percentage of adults who completed a period of reablement b) have no package of care and support 6 months later	N/A	N/A	N/A	73.33% 187/255	50%		50%

Qualitative Performance Measures:**Adult and carers**

Adult's responses are based on 420 questionnaire responses (25% response rate) and carers 44 responses (79% response rate):

Who did we ask?		Adults	Carers
Adults and carers	I live in a home that best supports my well-being	86%	82%
Adults and carers	I can do the things that are important to me	51%	36%
Adults and carers	I feel I am part of my community	50%	39%
Adults and carers	I am happy with the support from my family, friends and neighbours	83%	61%
Adults and carers	I feel safe	76%	86%
Adults and carers	I know who to contact about my care and support	82%	80%
Adults and carers	I have had the right information or advice when I needed it	78%	75%
Adults and carers	I have been actively involved in decisions about how my care and support was provided	75%	86%
Carers	I have been actively involved in decisions about how the care and support was provided for the person I care for	-	86%
Adults and carers	I was able to communicate in my preferred language	96%	98%
Adults and carers	I was treated with dignity and respect	93%	91%
Carers	I feel supported to continue in my caring role	-	64%
Adults and carers	I am happy with the care and support I have had	85%	68%
Adults	<i>If you live in a residential care home</i> : It was my choice to live in a residential care home	52%	-
Adults	<i>If you are aged 18-24 years old:</i> I have had advice, help and support that will prepare me for adulthood	63%	-

Adults' Social Care in Numbers 2017

The Context



We spent **£29.3 million** on delivering social care to adults

We employ the equivalent of **331** full-time staff



We expect **185%** more people age 85 and over living in Monmouthshire in 25 years

How are we doing?

The average age of people entering residential care is **79**



89% of adult protection enquiries are completed within timescales

22 people aged 75 and over were delayed in hospital because social care was unavailable



Outcomes for adults



36% of carers can do the things that matter to them compared to **51%** of people we support



73% of people are independent 6 months after reablement



85% of adults are satisfied with their care and support



monmouthshire
sir fynwy

For more information go to
www.monmouthshire.gov.uk/improvement

Index	
Improved or At maximum	Improvement >2.5% or at Maximum
Marginal Improvement	Improvement 0.1% - 2.4%
Unchanged	Unchanged - 0%
Marginal Decline	Marginal Decline - 0.1% - -2.4%
Declined	Declined - >-2.5%
N/A - Not applicable	Trend Not applicable

Below are further national performance indicators that are under the committee's remit. Benchmarking data compared to other Council's in Wales will be published in September 2017.

Ref	National Performance Indicator framework	2013/14	2014/15	2015/16	2016/17	Target 16/17	Target met? 16/17	Trend 15/16 - 16/17	Comment
THS/007	The percentage of adults aged 60 or over who hold a concessionary bus pass	77.5	79.2	79.2	81.3	80	✓	Improved	The percentage of adults aged 60 or over who hold a bus pass has increased.
PSR/002	The average number of calendar days taken to deliver a Disabled Facilities Grant.	186	213	251	356	180	✗	Declined	The average time taken to process completed Disabled Facilities Grants (DFG) has significantly increased and is mainly attributable to the availability of capital funding and more larger grants being completed. Further capital funding for 2017/18 has been allocated and should assist in reducing average processing times.

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SUBJECT:	WORK PROGRAMME REPORT
MEETING:	ADULTS SELECT COMMITTEE
DATE:	25th July 2017
DIVISION/WARDS	
AFFECTED:	All

1. PURPOSE:

- 1.1 This report recommends a 'planned approach' to Scrutiny Forward Work Programming in order to maximise the effectiveness and added value of scrutiny activity, ensuring focus upon topics of the highest priority for the Council and those which reflect the public interest.

2. RECOMMENDATIONS:

That the Committee adopts the process suggested in this report to develop their Select Committee work programme, taking into account:

- The responsibility to scrutinise performance and key risks in order to provide effective challenge to the Council's Executive;
- The duty to scrutinise wider public services provided to Monmouthshire residents as a result of powers afforded to them through the Local Government Measure;
- Capacity/resources when prioritising topics for scrutiny and agreeing their inclusion into the work programme.

3. KEY ISSUES:

- 3.1 Select Committees are required to agree a work programme at the start of each municipal year that outlines their work commitments for the year ahead (Local Government (Wales) Measure 2011). The Select Committee work programme should as far as possible be agreed at the beginning of each municipal year, however, it can be updated during the year to accommodate urgent items at the Committee's dispensation.

IDENTIFYING KEY TOPICS

- 3.2 Topics for the work programme can derive from a wide range of sources including:

- Risk Register – key risks have been allocated to Select Committees which are responsible for considering the risks and where appropriate, challenging the performance of the Executive and the actions being taken to mitigate risks.

- Performance monitoring reports / budget monitoring reports – the Select Committees undertake regular monitoring of the Council's performance and progress in implementing previously agreed actions.
- The Cabinet's Forward Plan (attached to this agenda) – topics on the Cabinet Forward Plan can be considered by Select Committees in advance to enable the Committee to inform the Cabinet's decision by making evidence-based recommendations.
- Suggestions/requests made by: Council Members, senior management, Scrutiny Officer, partners and stakeholders – a topic may be identified for scrutiny because of changes to legislation/government guidance, or a policy is recognised as being in need of updating or reviewing locally and it would be beneficial for the committee to review the policy.
- Corporate/strategic plans ~ such as the Council's Improvement Plan.
- Highlighted Issues ~ in audit and inspection reports.
- Public Consultation ~ Outcomes of public consultation on the work programme.

3.3 In addition to standing items such as budget monitoring, performance monitoring and risk management which are considered on a regular basis, Cabinet Members and Officers may suggest topics which they feel warrant scrutiny, however, it remains the Committee's prerogative to set and agree their work programme. In doing so, the Committee should identify and agree the highest priority topics, which will add the most value.

3.4 Topics requiring long and detailed examination can be looked at in detail over the course of several meetings and should be included in the Committee's work programme with timescales. Select Committees are advised to consider whether a "short scrutiny" via several focussed meetings would be more appropriate than a Task and Finish Group, given the dynamic environment / fast pace of change within which modern councils operate. Short scrutinies allow the work programme to be flexible and to accommodate urgent items. Due to the level of resources and the time taken to deliver outcomes via Task & Finish Groups, Select Committees are advised to establish no more than one Task and Finish Group per Committee at any one time.

4.0 PRIORITISING TOPICS FOR SCRUTINY

4.1 Some key principles for Members to consider when setting the work programme are:

- Topics should add value and support corporate priorities.
- The timing of scrutiny activity should achieve maximum impact.
- Where appropriate, partners, stakeholders and the public should be involved.
- Allowing some flexibility in the work programme will enable urgent topics to be included if they arise.
- The aim should always be to seek improvement in service provision.
- The work programme should be achievable within available resources.

Checklist for prioritising Topics for Scrutiny

Public Interest	Evidence
<ul style="list-style-type: none"> ❖ Is this a “high profile” topic? ❖ Is there evidence of significant public interest? ❖ Is this an area where a lot of complaints are received and/or bad press? ❖ Would this review provide opportunities for the local community to have a say? ❖ Is substantial survey / research work required? 	
Impact	Evidence
<ul style="list-style-type: none"> ❖ Will this review have a significant impact on the “well-being” of people in Monmouthshire? ❖ Does a local community/interest group have much to gain/lose? ❖ Is there work required to develop the routes to influencing change? (consider external influences) ❖ Would it make a big difference to the way services are delivered? ❖ Would it make a big difference to the way resources are used? 	
Performance	Evidence
<ul style="list-style-type: none"> ❖ Is the Council / are other organisations under- performing in this area? ❖ Is performance poor compared to others and do we understand why this is the case? ❖ Are we are performing well, but spending too much of our resources in this area? ❖ Are there few local or national performance measures/targets by which to measure our performance? 	
Influence	Evidence
<ul style="list-style-type: none"> ❖ Has this service been recently reviewed or inspected? ❖ Will this issue be part of an improvement review or external inspection in the next two years? ❖ If the service is to be reviewed or inspected soon, can Select Committees make a positive contribution by focussing on specific aspects and making recommendations? ❖ Are there any current or future major changes forecasted which reduce or pre-empt the value of the investigation? ❖ Are changes to this service planned and can Scrutiny positively influence change? 	

4.2 The above checklist is designed to assist the Committee in selecting appropriate topics for scrutiny by encouraging Members to consider the anticipated outcomes and impact of any scrutiny activity. Any topics chosen for an in-depth review via a

Task and Finish Group should be scoped by the Scrutiny Officer to assess their feasibility, the likely objectives, and potential lines of inquiry and Terms of Reference prior to commencement.

5.0 TOPICS SCRUTINISED DURING THE PREVIOUS YEAR (May 2016/17)

5.1 Along with routine performance and budget monitoring reports together with annual reports of the chief officer for social services, the following key topics were scrutinised during the previous year:

- ✓ Partnerships: Anti-poverty, Families First Programme, Work of the Joint Assessment Family Framework Team (JAFF)
- ✓ Monmouthshire Carers Strategy
- ✓ Citizens Advice Bureau ~ considered the 'Better Advice Better Lives' report on Council Tax and Housing Benefit
- ✓ Homelessness prevention
- ✓ Joint Housing Solutions Service Pilot
- ✓ CSSIW Domiciliary Care Report ~ linked with 'Turning the World Upside Down' Project on Domiciliary Care.
- ✓ Annual Report of Gwent Frailty Programme
- ✓ Supporting People Grant Update Report
- ✓ Disabled Facilities Grants Update Report
- ✓ Community Coordination Team
- ✓ The partnership framework relating to Adult's Services and their relationship to the Public Service Board
- ✓ Social Services and Well-being Act (Part 11) ~ duties around prisons
- ✓ Responsibilities under the Social Services and Well-being Act to provide an "information, advice and assistance" service
- ✓ Scrutiny with the Aneurin Bevan University Health Board (ABUHB)
 - Out of hours GP services.
 - The fairness / geographical spread of services and the issues of communication / advice / signposting
 - Delayed Transfers of Care
 - Surgery Waiting lists
 - Progress on Llanfrechfa hospital
 - Bwy Nawr
- ✓ Population Needs Assessment for Monmouthshire
- ✓ Annual Complaints Report
- ✓ Stroke Services with ABUHB and Stroke Association
- ✓ 'My Mates' Initiative ~ stakeholders invited

Joint Scrutiny with other Select Committees:

- ✓ Alternative Service Delivery Model
- ✓ Young Carers Strategy
- ✓ Support for Carers
- ✓ Transport Policy for Adult Services
- ✓ Affordable Housing:
 - Supplementary Planning Guidance on Affordable Housing
 - Monmouthshire Letting Service (Deferred)
 - Homeless Prevention - Rent Guarantee Scheme

- ✓ Welfare Reforms:
 - Overview of Reform Changes ~ Department for Work and Pensions
 - Discussion with Registered Social Landlords on welfare reforms and the importance of the Discretionary Housing Payments Policy
 - The impact of benefit changes in Monmouthshire
 - Financial Inclusion Service (engages with welfare reform issues, debt and affordability issues, homelessness prevention)

6 FUTURE SELECT COMMITTEE WORK PROGRAMME

- 6.1 The July Select Committee cycle will primarily focus on familiarising new Members with the scope and remit of their Select Committees and assisting them in setting a forward work programme.
- 6.2 Work programme discussion meetings have taken place between the new Chair of the Select Committee and the relevant chief officer for social services and topics that have been highlighted as requiring scrutiny are as follows:
- ✓ Future Commissioning of Adults Services ~ linked to “Turning the World Upside Down”
 - ✓ Budget Pressures within services and spend analysis
 - ✓ Community Development and Well-being
 - ✓ Supporting People Strategy
 - ✓ Welfare ~ Discussion with Monmouthshire Housing Association on current stock and new home development, support for welfare reform
 - ✓ Housing: (suggested September 2017)
 - Housing Support Gateway
 - Cold Weather Homeless Policy
 - Severe Weather Emergency Protocol
 - Removal of the Temporary Accommodation Management Fee
 - Homeless Accommodation Report (Future of Private Leasing)
 - Local Housing Market Assessment
 - Melin Private Leasing Scheme
 - ✓ Gypsy and Traveller Services
 - ✓ Homelessness Prevention Strategy ~ early 2018
 - ✓ Disabled adaptations further to the additional funding for 2017/18
 - ✓ Annual Complaints Report for Social Services

Joint Scrutiny with Children and Young People’s Select Committee:

- ✓ “Information, Advice and Assistance Service ~ responsibility of the Social Services and Well-being Act 2014 ~ (January/February 2018)
- ✓ The implementation of the Social Services and Well-being Act 2014 ~ (October 2017)
- ✓ Mental Health and Learning Disabilities ~ linked to implications of the DOLS (Deprivation Liberty Safeguards) Grant
- ✓ Well-being ~ responsibilities of the Social Services and Well-being Act 2014 around connected communities and meeting needs
- ✓ Implementation of the Social Services and Well-being Act 2014 ~ review post 18 month together with the duties around prisons ~ (March 2018)

- ✓ Progress of Regional Safeguarding Boards ~ Violence against Women, Domestic Abuse and Sexual Violence (Wales) Act 2015
- ✓ Regional Integrated Autism Service

6.3 Members will be asked to identify the key topics that they consider warrant scrutiny activity, being clear of the scrutiny role and the intended outcomes of suggested scrutiny activity.

7. RESOURCE IMPLICATIONS:

None identified.

8. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

8.1 There are no direct implications arising from this report, however, Select Committees are reminded that they have a responsibility to consider any of the above implications through their chosen scrutiny activity.

9. CONSULTEES:

None.

10. BACKGROUND PAPERS:

Recommendations/Outcomes from the CYP Select Committee May 2016/17
Cabinet Forward Plan

11. AUTHOR:

Hazel Ilett - Scrutiny Manager

12. CONTACT DETAILS:

Tel: 01633 644233

E-mail: hazelilett@monmouthshire.gov.uk



SUBJECT:	Co-option onto Adult Select Committee
MEETING:	Adults Select Committee
DATE:	25th July 2017
DIVISIONS/WARDS AFFECTED:	All

1 PURPOSE

- 1.1** To inform the Select Committee about the potential to co-opt individuals onto the Adults Select Committee.

2 BACKGROUND

- 2.1** Arising from a Select Committee scrutiny inquiry of Monmouthshire's Ageing Population in 2010, the Select Committee agreed to accept representatives of Action 50+ Monmouth and Abergavenny as co-opted members of the Adults Select Committee for the term of the administration (without voting rights). In 2012, the council agreed to renew the co-option onto the Select Committee for the term of the administration.
- 2.2** The co-optees for Action 50+ Abergavenny and Monmouth have inputted a significant time commitment to the Select Committee over this period and have provided a wealth of experience and intelligence from their respective forums that has assisted elected members in their scrutiny to date.

3 KEY ISSUES

- 3.1** When the new political management arrangements were introduced in 2000, it was envisaged that Scrutiny would play a significant role in engaging the public in the development of policies and services. The co-option of individuals who represent the public could benefit the Committee by providing them with greater expertise, whilst enabling the public a voice and a clear mechanism through which they can influence the work of the Council.
- 3.2** Scrutiny committees have the ability to scrutinise other public service providers in the county and to invite partnerships, health bodies and other public sector organisations to scrutiny committees to discuss services provided to Monmouthshire residents. Select Committees therefore need to be confident that they have sought the views of the public and key stakeholders in their scrutiny work and that their evidence base is sufficiently robust, which can strengthen the argument for co-option.
- 3.3** The new Select Committee is therefore being asked to consider whether they wish to co-opt individuals (without voting rights) onto the Select Committee to assist them in their scrutiny. Members may wish to consider individuals who represent stakeholder groups, community forums, relevant organisations and the voluntary sector (to sit on a full term basis) in line with the Select Committee's remit.

Appendix A provides the Terms of Reference for the Ageing Well Executive Group which comprises representatives of key organisations that deliver actions to support older people (their Programme of Intent for 2017/18 is attached as Appendix B), which may provide Members with a useful starting point for considering any co-option.

- 3.4** Alternatively, the Select Committee could choose not to formally co-opt, but to invite key stakeholders, service users and expert witnesses to scrutiny meetings on a case by case/topic by topic basis. The invitation of service users, stakeholders and relevant witnesses to scrutiny meetings is considered standard practice and therefore should be exercised regardless of the decision to formally co-opt.

4 RECOMMENDATION

- 4.1** That Members consider whether they wish to formally co-opt individuals /representatives of organisations onto the Adults Select Committee for the term of the administration without voting rights.

5. RESOURCE IMPLICATIONS

- 5.1** There are no significant resource implications arising from the report as co-optees would not be paid to sit on the Select Committee, however, travel costs to meetings would be paid in line with the advice of the Independent Remuneration Panel Guidance.

6. WELLBEING OF FUTURE GENERATIONS IMPLICATIONS (INCORPORATING EQUALITIES, SUSTAINABILITY, SAFEGUARDING AND CORPORATE PARENTING):

- 8.1** There are no direct implications on arising specifically from this report, however, Select Committees are reminded that they have a responsibility to consider any of the above implications through their chosen scrutiny activity and that the co-option of appropriate co-optees onto the Select Committee may assist them in this regard.

6. CONSULTEES

None

7. BACKGROUND PAPERS

None

8. AUTHOR

Hazel Ilett
Scrutiny Manager

9. CONTACT DETAILS:

Tel: 01633 644233
E-mail: Hazeilett@monmouthshire.gov.uk

TERMS OF REFERENCE

Ageing Well Executive Group

PURPOSE

On behalf of the Monmouthshire Public Service Board (PSB), the Ageing Well Executive Group (AWEG) fulfils the statutory requirements under the Equalities Act 2010, to recognise age as a protected characteristic as well as the recognition of the diversity of older people who also may come under the protection of other protected characteristics e.g. Disability, Gender re-assignment, Marriage / Civil Partnership, Pregnancy / Maternity, Race, Religion & Belief / Non-Belief, Sex and Sexual Orientation.

The AWEG brings together representatives of the key organisations responsible for shaping and delivering activities and actions, in collaboration with each other, which support older people to live their good life. This work contributes to the Monmouthshire Single Integrated Plan, Phase 3 Strategy for Older People and Ageing Well in Wales.

The AWEG contributes to Theme 1, Outcomes 1 of the Single Integrated Plan, “Older people are able to live their good life”.

The Single Integrated Plan states: “we want older people to live independently in their own homes doing what they want, when they want, in their own way”. Which is in-line with the Phase 3 Older Peoples strategy and Ageing Well in Wales.

The Monmouthshire Single Integrated Plan states, for older people to live their good life we need to:

- Enable older people to be fully independent, maintaining good mobility, health and wellbeing, confidence and dignity and plan for their futures
- Explore opportunities to work with our highly skilled older population
- Nurture good support networks in the community
- Enable older people to do what matters to them when they choose
- Enable older people to stay out of hospital where appropriate
- Provide suitable support for carers
- Focus on preventative health and well-being programmes for older people

The AWEG will hold the responsibility of developing a Local Area Action Plan, which will clearly highlight the Groups contribution to the Monmouthshire Single Integrated Plan, Phase 3 Strategy for Older People and Ageing Well in Wales and will draw on innovation and best practice from across Wales. The Monmouthshire PSB has delegated this responsibility to the AWEG.

BACKGROUND

The Welsh Government’s Strategy for Older People (Phase 3, Living Longer, Living Better) 2013-2023, states that all older people in Wales should have the social, environmental and financial resources they need to deal with the opportunities and challenges they face whilst being able to influence the decision making process; central to this is the theme of well-being for older people.

The Ageing Well in Wales Programme, which was formally launched in October 2014, compliments the strategy, as a five year partnership of National and Local Government and major public and third sector agencies in Wales. All Local Authorities in Wales, including Monmouthshire County Council, have signed up to the principles of Ageing well in Wales through the Dublin Declaration, this makes Wales the first ageing well country in the UK.

The Ageing Well in Wales Programme has 5 areas of focus for its thematic networks:

1. Age-Friendly Communities
2. Falls Prevention
3. Dementia Supportive Communities
4. Opportunities for Learning and Employment
5. Loneliness and Isolation

The 5 thematic areas will be represented in the Monmouthshire Local Area Action Plan.

MEMBERSHIP

NAME	DESIGNATION	ORGANISATION
Ashley, Fiona		MCC
Bakewell, Ian		MCC
Beamon, Keli		ABUHB
Brennan, Denise		Derwen Cymru
Burkitt, Alan		MCC
Charles, Andrea		MCC
Cook, James		MCC
Diamond, Phil		Dementia Friends
George, Louise		GAVO
Griffin, Trudy		MCC
Harris, Sue		DWP
Jones, Anne		Age Cymru
Martin, Shona		Melin Homes
McCarty, Deb		MCC
Molson, Karin		MCC
Needle, Nicky		MCC
Parkinson, Eve		MCC
Richings, Colin		MCC

Smith, Michelle		MHA
Thomas, Ian		Alzheimer's Society
Thomason, Miranda		Community Connections
Walker, Pennie		SEWREC
Walton, Mark		Bridges Centre
Wilce, Owen		MCC

CHAIR: Shona Martin – Melin Homes will Chair the group.

MEETING FREQUENCY

The Ageing Well Executive Group meets quarterly.

REPORTING ARRANGEMENTS

The AWEG reports directly to the Public Service Board's Programme Board annually and on an exception basis.

STRATEGIC LINKS:

Monmouthshire Single integrated Plan 2013-2017:

<http://www.monmouthshire.gov.uk/app/uploads/2013/08/Single-Integrated-Plan-2013-2017.pdf>

The Strategy for Older People in Wales (Phase 3) 2013-2023:

<http://wales.gov.uk/docs/dhss/publications/130521olderpeoplestrategyen.pdf>

Ageing Well in Wales: <http://www.ageingwellinwales.com/en/home>

DOCUMENT CONTROL

Last Updated :	08 August 2016	Reason :	Updated Membership list
By:	SKIDMORE, JOSEPH		LSB changed to PSB

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Monmouthshire's Ageing Well Programme of Intent 2015 -2017

*“Living longer, ageing well; making
Wales a great place to grow old”*

(Welsh Government: Older Peoples Strategy - 2013-2023)

“There is much that individuals can do to maintain their own health and overall wellbeing, but much more is required if we want Wales to be a good place to grow older. Public services, the third sector, the commercial sector, national and local government and many others must work together, for example, to create age-friendly environments, opportunities for learning and employment and ensure that practical support is available to prevent loneliness and isolation. A joined-up approach is required that focuses on very clear outcomes, outcomes that reflect the biggest challenges faced by people to age well.”

Sarah Rochira, Older People's Commissioner

Introduction

Monmouthshire is a rural county with a population of 91,300 people, and a total land area of 850 km², with a population density of 107 people per km² and ranked 15th most populated county in Wales. Over 50% of the population live in the main towns of Abergavenny, Monmouth, Usk, Caldicot and Chepstow.

Analysis from the Welsh Index of Multiple Deprivation 2011 suggests that access to services in our most isolated rural communities is poor. Of the 58 lower super output areas in Monmouthshire (areas with a minimum population of 1000 and a mean of 1500), 22.4% are in the most deprived 10% in Wales for access to services. Llantilio Crossenny is ranked the second worst in Wales.

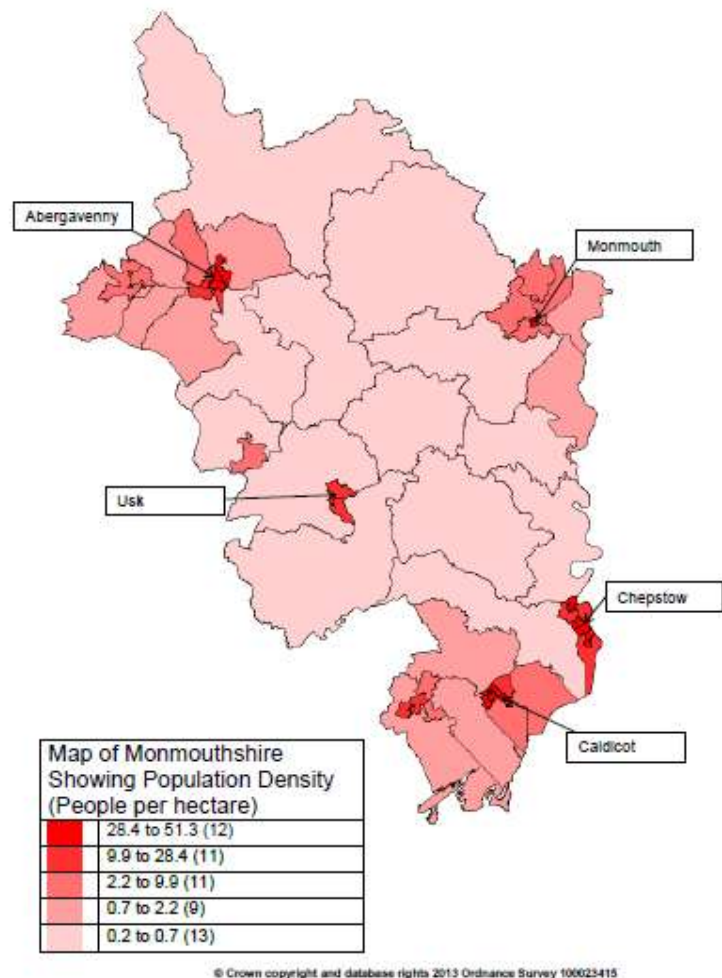


Figure 1 – Population density for Monmouthshire

Although Monmouthshire’s natural environment is a big asset, the rural landscape brings with it some challenging issues associated with isolation, mobility, deprivation and access.

Rural deprivation is hard to measure and there are no studies using local data to support the notion that rural communities in Monmouthshire experience real hardship. As people get older there is a real fear they become geographically isolated unable to access services, and activities which maintain social contact and independence. Currently in Monmouthshire, 14.4% of people aged 65 and over live on their own, compared to 13.7% in Wales.

Monmouthshire Strategic Needs Assessment Data for Older People

In Monmouthshire we have approximately 20,300 people aged 50-64yrs and 19,863 people over the age of 65 this accounts for 22.3% of the total population. Projections using 2008-based figures show that, while the overall population of Monmouthshire is projected to increase by 5.4%, the number of people aged 65 years and over is projected to increase by 56.9% from 19,863 in 2012 to 31,157 in 2033. However, the increase is most notable and more significant in the over 85 age group where we can expect a projected increase of 153% from 2,714 people in 2012 to 6,863 in 2033 (Source: NOMIS).

Population Projections for Monmouthshire (85+ Age Group)

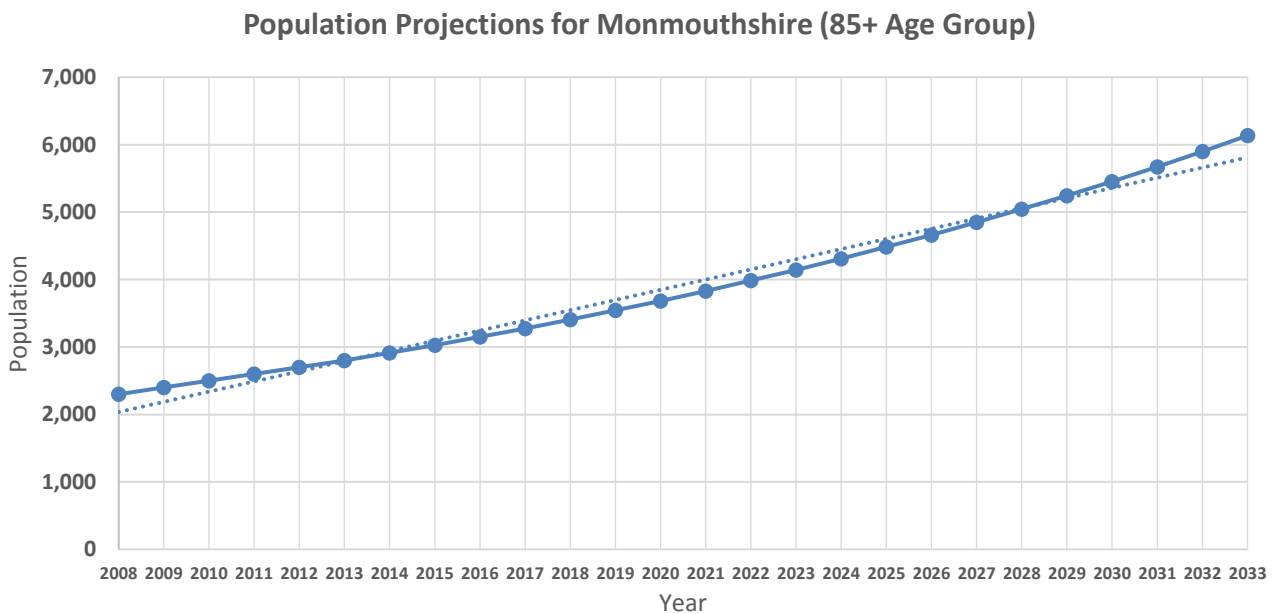


Figure 2: Population Projections - Source: Nomis

This increase is likely to have a significant impact on the demand for services and support for elderly people and result in an increase in conditions prevalent in older age. Although, people are living longer with more healthy life expectancy, we can expect a greater demand on services delivered to older people, if we do nothing, for example, the estimated number of people suffering from dementia in Monmouthshire is expected to exceed 2,500 by 2030, an increase of 82% with 1 in 3 people over the age of 85 expected to be affected by some form of dementia.

Monmouthshire can expect a significant increase in the current patterns of morbidity for chronic diseases as people live longer. The Welsh Health Survey for 2008-2010 predicts approximately 28% of people aged 65 and over are being treated for a heart condition, 23% for arthritis and 8% with a mental health problem. The number of Monmouthshire people aged 18 and over predicted to have a limiting long-term illness is expected to increase by 22% from 22,344 in 2012, to 27,298 in 2030.

Isolation is another issue to consider in older age, the 2011 census reported that 14.4% of households were occupied by a single person aged 65 and over and 11.3% of households with 2 or more people aged 65 and over.

Faced with these pressures the traditional model of delivering health and social care is no longer sustainable. It will be essential to consider new ways of delivering support and services to meet the demand. Central to this approach is our aim to achieve a more independent population.

Monmouthshire Local Service Board & Single Integrated Plan

Background

Welsh Government believes the Local Service Board (LSB) is the heart of local multi-agency working. Given the collaborative leadership role of LSBs, Welsh Government considers them to be the appropriate forum for formulating, delivering and reviewing Single Integrated Plans. The LSB will officially transition to a Public Service Board (PSB) from April 2016, following the introduction of the Wellbeing of Future Generation Act 2016.

The Single Integrated Plan was launched in April 2012 to replace four of the existing statutory plans and strategies; the Community Strategy, Children and Young People's Plan, Health, Social Care and Well-being Strategy and Community Safety Partnership Plan (which incorporates the 3 crime and disorder strategies), thereby aiming to reduce complexity and duplication, and free up resources.

The Monmouthshire Local Service Board

The Monmouthshire LSB brings together the top Executives of key organisations in Monmouthshire to discuss the partnership agenda. Chaired by the Chief Executive of Monmouthshire County Council and attended by the leader of the Council, the key partners comprise of the Chief Constable of Gwent Police, Chief executive and Chairman of Aneurin Bevan University Health Board, Lead Officer and Chairman of GAVO, along with the Chief Executive of Melin Homes and Monmouthshire Housing Association and representatives from the community, South Wales Fire & Rescue, Public Health Wales, Welsh Government and Natural Resources Wales.

Programme Board

The Programme Board comprises of Deputy Chief Executive and Chief Officer Level representatives of the LSB partners. The Programme Board is currently chaired by the Head of Policy & Partnerships for Monmouthshire County Council. The Programme Board ensures performance and service improvement of programme facilitation across the Monmouthshire partnership structure and delivery of the Single Integrated Plan outcomes and Local Service Board priorities.

Monmouthshire Single Integrated Plan and Older People

The Monmouthshire Single integrated plan has one overarching vision, three main themes and nine outcomes.

Older people and the ageing population have a strong focus within the Monmouthshire Single Integrated Plan under the theme: Nobody Is Left Behind and the outcome: “Older people are able to live their good life”. The Monmouthshire SIP states that “We want older people to live independently in their own homes doing what they want, when they want, in their own way”.

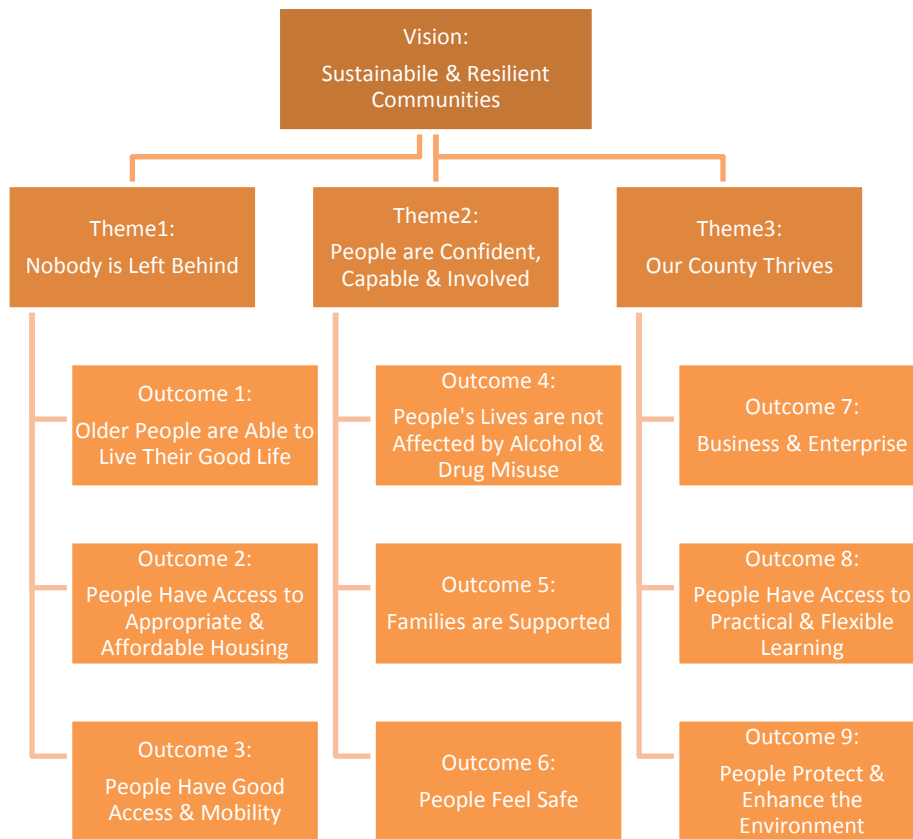


Figure 3 - Monmouthshire Single Integrated Plan Vision, Themes & Outcomes

Key facts for Monmouthshire

- There are 19,863 people over 65 years old in Monmouthshire, approximately 22% of the population, this part of our community is projected to grow by 56.9% to 31,157 between 2012 and 2033
- The over 85 age group is expected to increase by 153% from 2,714 in 2012 to 6,863 in 2033
- Between the least and most deprived areas of Monmouthshire the difference in healthy life expectancy is 13 years for males and 10 years for females

- People are living longer with increased life expectancy
- Increase in older people moving to Monmouthshire
- Increase in demand and expectation for health and social care services
- Increase in people with conditions such as circulatory diseases, respiratory diseases and dementia
- Approximately 11% of people provide unpaid care a week
- 14.4% of older people in Monmouthshire live alone
- The number of Monmouthshire people aged 65 and over predicted to have dementia is expected to increase by 82% from 1377 in 2012, to 2,506 in 2030

What's the story?

Monmouthshire will experience a significant increase in its older population during the next 10 years. The gap in life expectancy between the least and most deprived areas in Monmouthshire is significant and must be closed. We already experience far greater inward migration of elderly people than most counties as Monmouthshire is seen as an attractive place to live, especially in later life. We cannot sustain our current services in the existing format and ensure people remain capable, healthy and living independently in their own community. We are already seeing a significant demand for our health and social care services and this will continue.

The challenge now is to think about a major reconfiguration of service delivery to meet the expected increase in demand. Clinical Futures and the Gwent Frailty Programme are developing approaches to our challenges through community resource teams. Older people need to be supported to access services, activities and opportunities to participate in community life. Preventative programmes which improve health and increase confidence and well-being are important.

Older people in Monmouthshire contribute significantly to our communities in a positive way. The knowledge, skills and practical support, such as childcare and voluntary services provided by our older generation are invaluable.

For older people to live their good life we need to:

- Enable older people to be fully independent, maintaining good mobility, health and well-being, confidence and dignity and plan for their futures
- Explore opportunities to work with our highly skilled older population
- Nurture good support networks in the community
- Enable older people to do what matters to them when they choose to
- Enable older people to stay out of hospital where appropriate
- Provide suitable support for carers
- Focus on preventative health and well-being programmes for older people

(Reference: Monmouthshire Single Integrated Plan 2013-17)

The Monmouthshire Structure

Under the direction of the Monmouthshire LSB, an Ageing Well Executive Group has been established to bring together officers from key organisations that will be responsible for shaping and delivering services for an ageing population, which are in line with the vision of the Monmouthshire Single Integrated Plan, Phase 3 Strategy and Ageing Well in Wales.

In addition to this, an Older People’s forum has been established and enables our ageing population to be consulted and engaged in matters that directly affect them, whilst affording them the opportunity to be a ‘voice’ for older people in Monmouthshire through consultations, questionnaires, surveys, dissemination of information, interaction between service users and service supplier, relating to the development and delivery of the services received.

The Older People’s Forum is the main consultation group for the Ageing Well Executive group, and will provide feedback and inform the Ageing Well Executive Group action plan and priorities.

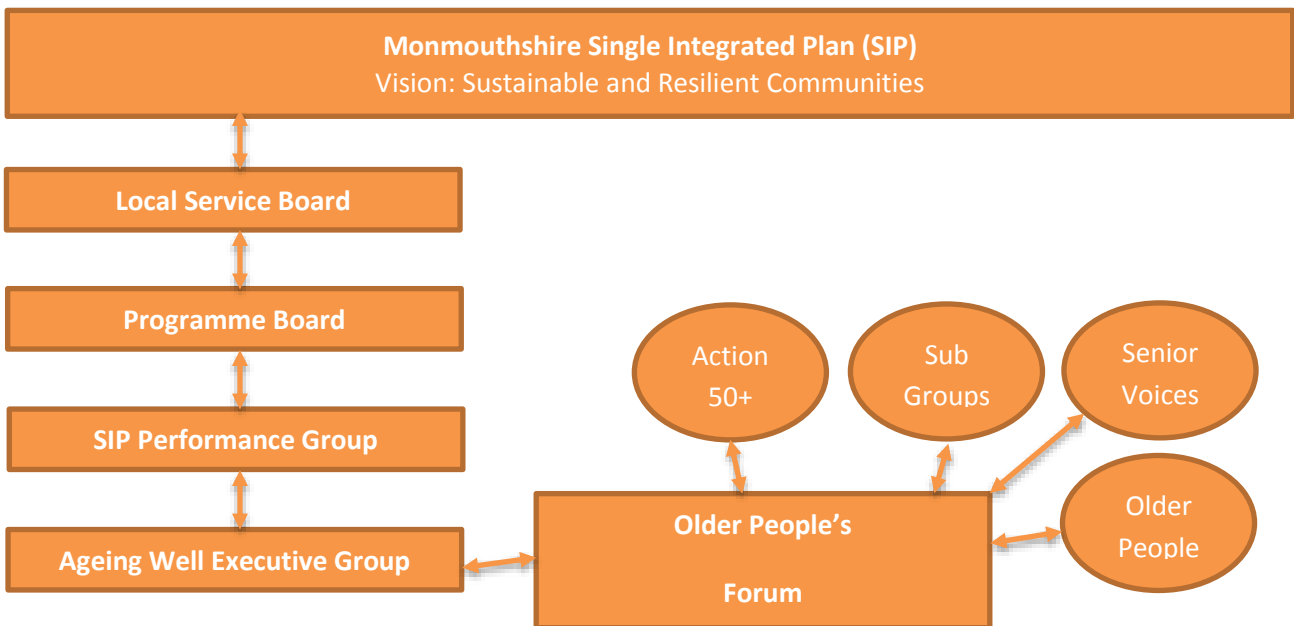


Figure 4 - Local Service Board Structure

Ageing Well Executive Group and the Single Integrated Plan:

The vision of the Single Integrated Plan is for Monmouthshire to have “sustainable and resilient communities” and the Ageing Well Executive Group will deliver on outcome 1: “Older people are able to live their good life”. The ageing Well Executive Group will oversee the delivery of key actions

across Monmouthshire which contribute to the SIP outcomes, Ageing Well in Wales agenda and Older Peoples Phase 3 strategy.

Ageing Well Executive Group Action Plan

Please refer to Annex A.

How do we help others to help themselves?

The Monmouthshire Single Integrated Plan also encourages the general population, older people and other agencies to become empowered with a useful list of tips and suggestions. This list includes the following suggestions:

- Get to know your neighbours.
- Volunteer in your local community.
- Share information from campaigns such as ‘Keep well this winter’; take up your flu jab; visit the pharmacist for a medicine usage review. Keep physically fit so that you can enjoy everyday life to the full.
- Get involved in social activities for older people in your area to stay in contact with others and to make new friends.
- Make use of the Grass Routes flexible bus service:
Tel: 01633 644745 <http://www.monmouthshire.gov.uk/grassroutes/>
- Get helpful advice and information on a variety of services available to older people:
Care and Repair Monmouthshire – Tel: 01495 745936
- Stay up to date on what is happening at a national level:
Older People’s Commissioner – <http://www.olderpeoplewales.com>

References:

Monmouthshire Single Integrated Plan & Strategic Needs Assessment (2013-17)
<http://www.monmouthshire.gov.uk/psb/sip>

Ageing Well in Wales - <http://www.ageingwellinwales.com/en/home>

Older Peoples Phase 3 Strategy (2013-23) -
<http://gov.wales/topics/health/publications/socialcare/strategies/older/?lang=en>

Older Peoples Commissioner - <http://www.olderpeoplewales.com/en/Home.aspx>

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Annex A – AWEG Activity

There is currently a great deal of positive work and activity taking place across Monmouthshire that supports our ageing population and older people, which is in-line with the Monmouthshire Single Integrated Plan and Aging Well in Wales agenda. The information in the table below demonstrates partner activities and contributions to the ageing well agenda, however due regard should be given to the fact that this is not an exhaustive list and there remains some additional work to be undertaken to engage with and capture additional areas of work which supports our aging population. This work will be undertaken by the Monmouthshire Ageing Well Executive Group.

Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
1. GP Exercise Referral Scheme 16 week programme based on personal health and professional referrals Has a strong social dimension / Supports stroke and Parkinson patients	Exercise / Social Classes / Walking Groups / Coffee Mornings Develop links with clinical consultants Scope for self-referral or non-health professional referrals (e.g. befriending) Link with Falls Prevention Service	MCC					
2. Raglan Project Support for dementia clients which provides a flexible model of care that is responsive to needs of individual	5 home carers taken from contracted hours to salaried to support 12-14 dementia clients Currently has 25 staff across 4 cluster areas Rolling out of program across Monmouthshire	MCC					
3. A County That Serves A Volunteering Programme for Monmouthshire CC	Mapping / working on social isolation Volunteering / Community involvement and participation (utilising Volunteering Wales website to advertise volunteering opportunities)	MCC					
4. Community Coordination Community Enterprise	Development of Mardy Park Establish support groups (e.g. stroke support) / Volunteer coordinator (MCC & Bridges)	MCC					

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Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
Reduce demand for traditional services to avoid dependency by connecting to wider activities or creating new community offers	Ongoing mapping Support re-enablement to avoid / reduce discharge with a package of care						
5. Older People's Forum Platform for 50+ and Forum available as an opportunity to engage	Capture voices of non-engagers Carry out consultations with the network on a needs basis Hold quarterly themed sessions for Forum based on feedback from our Older Population	SEWREC					
6. Monnow Vale Integrated Health & Social Care Facility Prevent those admitted declining through support of staff and families Person friendly wards and link with day centres / Increase opportunities on wards	Improve hospital environment (cafés / social areas) Linking with day services and mental health team Joint volunteer with Bridges to engage with individuals in hospital and continue support when they go home (volunteer services) Support carers to have breaks with family (not without)	MCC / ABUHB					
7. Place Based Approach for Usk Multi-disciplinary team of professionals dedicated to Usk Open to anyone in community who comes into service or might come in	Learn and apply success of Raglan Project Eliminate transactional style provision and person centred Appoint private provider to pilot scheme Start September 2015	MCC / ABUHB					
8. Befriending Community Connections Befriending service – linking up people over 50 with volunteers so they remain independent	Get people out and be independent (social circles / tea dance) Link to: Alzheimer's Society Secure funding for end of current funding in 2016 Investigate community car scheme	Bridges					

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Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
<p>9. Safe Hands</p> <p>Support service for all older people in Monmouthshire (55+). Provides person centred support plan to deliver housing related support.</p> <p>Floating Support provided from 2 hubs in Monmouthshire (One in Calidcot and one in Usk)</p> <p>Funded via the Supporting People Programme</p>	<p>Provides a range of support including – benefits advice/ energy advice/help accessing local community services/signposting/liaison with Health and Social Services/advocacy/support with getting to GP/ accessing relevant aids and adaptations.</p> <p>Provides various community activities at MHA communal lounges around the county e.g. Fit4Life exercise classes/ Social clubs/ Passion for Life cafes/ older person’s youth Club.</p> <p>These are promoted in the local neighbourhood in which they occur and are aimed at anyone who is over 55</p>	MHA					
<p>10. Monmouthshire Community Based Specialist Falls Service for Older People (65+)</p> <p>All residents of Monmouthshire (65+) who meet the ABUHB Falls Criteria are offered a Falls Risk Assessment and intervention is tailored to the individuals needs and ability</p>	<p>Specialist multifactorial Falls Risk Assessment carried out and a bespoke falls risk reduction programme designed around need</p> <p>Support with Service Users own goals / needs to promote confidence and capability</p> <p>Signposting and referral to other services to support falls risk reduction (e.g. Optician / Orthoptist / Chiroprapist etc.)</p> <p>Accessing post Falls Service support when required and facilitating independence when not</p> <p>Rapid access to Falls Consultants or GP if required for timely medical investigation / medication review</p> <p>Free Falls Awareness training delivered throughout Monmouthshire</p>	ABUHB					
<p>11. Community Coordinator in Abergavenny</p> <p>Reviewing services / facilities at Mardy Park Resource Centre to develop activities / support for the community</p>	<p>To develop the use of the grounds at Mardy Park</p> <p>Develop a community café</p> <p>Employing a volunteer coordinator to enlist and manage volunteers</p>	MCC					
<p>12. Community Coordinator in Caldicot</p>	<p>To signpost people to what they need from the community</p>	MCC					

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Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
	Connecting people within the community with a view to re-enablement						
13. Monmouthshire Voices (SEWREC)	To support disabled / older people to have a voice about the services they receive Support groups / people in campaigns to have their say To develop digital inclusion to support those in isolation and for future inclusion To facilitate set up of community transport / online transport scheme	SEWREC					
14. Care & Repair Monmouthshire & Torfaen	Enabling older people to live safely and independently in their own homes by providing advice and practical support to adapt, maintain or improve their homes. Home Fire Safety Checks (HFSC) Information, referral and signposting to other sources of support	Melin Homes					
15. Dementia Friendly Communities	Raise awareness of dementia and encourage organisations to adopt dementia friendly practices and support people living with dementia and their carers	Torfaen CBC / MCC					
16. MHA Community Alarms Installation and monitoring of community alarms in identified MHA properties 24 hour monitoring of alarms to provide security, safety and ability for older person to remain independent	Referrals are received from families, carers, OT, Social Worker or self-referral subject to an assessment of need being undertaken Provide follow up calls / visits / signposting to relevant services following falls / critical incidents etc.	MHA					
17. Melin Homes Support team work to enable older people to be fully independent, maintaining good mobility, health and wellbeing, confidence and dignity and plan for their	Dedicated team delivering housing services to people aged 55+ - Floating support for 55+ (Melin residents only) - Scheme Managers at Sheltered Schemes - Extra Care – Lavender Gardens	Melin Homes					

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Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
<p>futures. Scheme Managers and Support Workers organise a variety of activities and events to nurture good support networks in the community.</p> <p>RNIB Visibly Better standards focus on improving the service, built environment and equality of rights for residents who have sight loss. Deteriorating sight and age are closely associated. RNIB provide Melin with training, advice, information and coffee mornings.</p> <p>Adapt individual homes to meet the needs of older/disabled occupants.</p>	<p>- Physical Adaptations</p> <p>Contract with RNIB</p> <p>Physical Adaptations</p>						
<p>18. Chepstow Community Hospital</p> <p>Integrated working development between Integrated Services team, ward staff and older adult mental health team</p>	<p>Refurbished restaurant, open to public, visitors and staff</p> <p>Hub development group investigating opportunities to provide a wider range of services locally</p>	ABUHB / MCC					

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1. Age-Friendly Communities 2. Falls Prevention 3. Dementia Supportive Communities 4. Opportunities for Learning & Employment 5. Loneliness & Isolation

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Annex B – Matrix / Gap Analysis

Project / Programme	Ageing Well in Wales – Themes				
	Age-Friendly Communities	Falls Prevention	Dementia Supportive Communities	Opportunities for Learning & Employment	Loneliness & Isolation
1 GP Exercise Referral Scheme					
2 Raglan Project					
3 A County That Serves					
4 Community Coordination					
5 Older People’s Forum					
6 Monnow Vale Integrated H&SC Facility					
7 Place Based Approach for Usk					
8 Befriending Community Connections					
9 Safe Hands					
10 Gwent Falls Service					
11 Community Coordinator in Abergavenny					
12 Community Coordinator in Caldicot					
13 Monmouthshire Voices (SEWREC)					
14 Care & Repair (Mon & Torfaen)					
15 Dementia Friendly Communities					
16 MHA Community Alarms					
17 Melin Homes					
18 Chepstow Community Hospital					
19 Neighbourhood Care Network					

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Annex C – Action Plan 2015/16

Current projections and analysis of the Monmouthshire demographic trends of people aged 65 years and over indicates an increase of 56.9% from 19,863 in 2012 to 31,157 in 2033. However, the most notable and significant increase is projected to be in the over 85 age group where we can expect an increase of 153% from 2,714 people in 2012 to 6,863 in 2033 (Source: NOMIS).

This increase is likely to have a significant impact on the demand for services and support for older people and result in an increase in conditions prevalent in older age, for example, the estimated number of people suffering from dementia in Monmouthshire is expected to exceed 2,500 by 2030, an increase of 82% with 1 in 3 people over the age of 85 expected to be affected by some form of dementia.

The Ageing Well Executive Group will focus on the needs of the aging population across Monmouthshire, cognisant of the pressures on services and the need to be innovative in service model delivery and future proofing, to meet demographic trends. The AWEG will take forward the actions set out in the plan below, whilst being responsive to new and emerging themes within the ageing well arena.

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Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
Neighbourhood Care Networks (based on national GP Cluster model) Being developed to take forward joint agenda to improve service delivery at local level	Local delivery actions for three national priorities of Cancer, palliative care and Polypharmacy, and for public health priorities of obesity and immunisation. Local priorities to improve mental health and wellbeing and dementia, including development of a Monmouthshire dementia roadmap	ABUHB / MCC					
Raglan Project Support for dementia clients which provides a flexible model of care that is responsive to needs of individual	5 home carers taken from contracted hours to salaried to support 12-14 dementia clients Currently has 25 staff across 4 cluster areas Rolling out of program across Monmouthshire	MCC					
Disability Access Grants Means tested, financial assistance to help meet the cost of adapting a property where a disabled person lives	Funding allocation for 16/17 – potential demand higher than funding allocation – needs to be monitored	MCC					

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Description of Project / Programme	Action	Responsible Agency	AW 1	AW 2	AW 3	AW 4	AW 5
Transport Transport links across Monmouthshire	AWEG to link with the Strategic Transport Group	AWEG / MCC					
IT Working with Charities, RSL's, LA's, Libraries and other agencies to enable people to access the Internet	Identify volunteers to support older people to use IT / Internet	AWEG / MCC					
Older People's Forum Platform for 50+ and Forum available as an opportunity to engage	Engage with Older People on the development of the AWEG Action Plan and Well-being of Future Generations (Wales) Act	SEWREC					

Agenda Item 9

Adult Select Committee Actions

20th June 2017

Agenda Item:	Subject	Officer	Outcome
8	Social Housing Grant Programme	Shirley Wiggam	Members to be sent up to date copies of projected deliveries.
9	Revenue & Capital Monitoring	Scrutiny Manager	Consider inclusion of Integrated Autism Service for work programme
12	Action List	Scrutiny Manager	Include further scrutiny of: <ul style="list-style-type: none">• Stroke Services in Work Programme• Usk Prison (18 months time) Community Health Council to be invited when Health Board is scrutinised next
13	Adult Select Committee Forward Work Programme	Committee Members	Members to consider representation from suitable organisations and individuals for co-opted membership of the Committee Members to consider topics for scrutiny

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Monmouthshire's Scrutiny Forward Work Programme 2017

Adults Select Committee				
Meeting Date	Subject	Purpose of Scrutiny	Responsibility	Type of Scrutiny
20th June 2017	Social Services Annual Report	Scrutiny of the performance and future direction for Social Services provided by the report of the Chief Officer.	Claire Marchant	Performance Monitoring/Pre-decision Scrutiny
	Safeguarding	Scrutiny of the Corporate Safeguarding Policy.	Cath Sheen	Pre-decision Scrutiny
	Social Housing Grant	To consider the annual performance in line with grant monies allocated.	Shirley Wiggam	Performance Monitoring
	Budget Monitoring	To scrutinise the outturn budget monitoring position for revenue and capital budgets.	Mark Howcroft	Budget Monitoring
25th July 2017	Performance Report 2016/17	To review the performance of the directorate, using the information to agree future areas for scrutiny.	Richard Jones	Performance Monitoring
	Work Programme Discussion	To discuss areas for the future forward work programme, in line with the suggested approach.	Hazel Ilett	Work Programming
	Co-option onto the Select Committee	To discuss and agree any future co-option arrangements.	Hazel Ilett	Work Programming

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Council and Cabinet Business – Forward Plan

Monmouthshire County Council is required to publish a Forward Plan of all key decisions to be taken in the following four months in advance and to update quarterly. The Council has decided to extend the plan to twelve months in advance, and to update it on a monthly basis.

Council and Cabinet agendas will only consider decisions that have been placed on the planner by the beginning of the preceding month, unless the item can be demonstrated to be urgent business

Subject	Purpose	Consultees	Author
15th MARCH 2017 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2016/17 meeting 5 held on the 19 th January 2017.		Dave Jarrett
Outcomes of the Recycling Review.	Cabinet to agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt
Safeguarding Progress Report			Teresa Norris
Effectiveness of Council Services: Quarter 3 Progress			Matt Gatehouse
Cemeteries - amendments to charging policy			Deb Hill Howells
The Knoll, Abergavenny Section 106 funding			Mike Moran

Subject	Purpose	Consultees	Author
ADM – Business Case			Tracey Thomas
EAS Business Case			Will Mclean
Community Governance			Will Mclean
2017/18 Education and Welsh Church Trust Funds Investment and Fund	The purpose of this report is to present to Cabinet for approval the 2017/18 Investment and Fund strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
8th MARCH 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Private sector housing enforcement			Huw Owen
PSPO x 2: Fairfield Car Park and Abergavenny Skate Park			Andrew Mason
Homeless Reserve Fund			Ian Bakewell
Fostering Fees Review			Claire Marchant
Accounts Payable Strategy – Further automation of the procedure to process payment			Lisa Widenham
Appropriation of the land at Rockfield Farm, Undy	From County farms use to planning use		Gareth King
Cemeteries – amendments to charging policy			Deb Hill Howells
Direct Care Leadership Restructure			Colin Richings
Transport Policy			Clare Morgan
Disposal of land on Garden City Way for Affordable			Ben Winstanley

Subject	Purpose	Consultees	Author
Housing			
Cae Maldon Bus Routes			Christian Schmidt
Monmouthshire Museums Centralisation of Staffing Structure			Cath Fallon
9TH MARCH 2017 - COUNCIL			
Council Tax Resolution 2017/18 and Revenue and Capital Budgets 2017/18	To set budget and Council tax for 2017/18		Joy Robson
Treasury Management Strategy 2017/18	To accept the annual Treasury Management Strategy		Joy Robson
Asset Investment Strategy			Peter Davies
Outcome of Recycling Review	To agree the Final Business Case determining the outcomes of the Recycling Review.		Rachel Jowitt
Procurement Strategy for Household Waste Recycling Centre, Transfer Stations and Residual Haulage.	For Council to approve the procurement strategy and affordability envelope for the procurement of a new contract running from 2018-2030 (7 years plus 5 years extension possibility).		Rachel Jowitt
Approval of Car Park Capital Budget in 2017/18			Roger Hoggins
20TH MARCH 2017 - COUNCIL			
ADM Business Case			Tracey Thomas
Pay Policy			Tracey Harry/Sally Thomas
Well-being Assessments for the county and Objective setting for the Council	i) Well-being of Future Generations Assessment (author Matthew Gatehouse) ii) Population Needs Assessment (authors Matthew Gatehouse/Phil Diamond) iii) Council's Well-being Objectives and Plan (author Matthew Gatehouse/Richard Jones) iv) Biodiversity and Ecosystem Resilience Forward Plan (author Matthew Lewis)		Matt Gatehouse
Safeguarding Progress Report			Teresa Norris

Subject	Purpose	Consultees	Author
Position Statement report re: Social Services			Geoff Burrows
Council Diary			Nicola Perry
Chief Office CYP Appointment			Tracey Harry
WAO Kerbcraft			Clare Marchant
Community Governance			W. McLean
29th MARCH 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Contracts Manager – Adult and Children’s Commissioning			Ceri York
Proposed 40 Mph Speed Limit Portal Road And Link Road Monmouth			Paul Keeble
Food Law enforcement policy - Monmouthshire alternative to prosecution policy (mapp)			David H Jones
To make Permanent the current temporary post of the Carers Services Development Manager			Kim Sparrey
Staffing Restructure: Development Management Team			Mark Hand
Staffing Restructure: Planning Policy Team			Mark Hand
Monmouthshire Lettings Service			Steve Griffiths
Permanent appointment of Temporary Admin Support post (RBC13A).			Nigel George
5th APRIL 2017 - CABINET			

Subject	Purpose	Consultees	Author
Introduction of a fast-track service in relation to pre-application advice; lawful development certificates and compliance letters, and amendments to pre-application fees			Mark Hand
12th APRIL 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Young Carers' Strategy 2017 -20			Kim Sparrey
Supporting People Plan and Grant Spend			Chris Robinson
Additional Grant Funding for Local Authority to deliver the High St Rates Relief Scheme			Ruth Donovan
Proposed re-alignment of the Estates team to meet budget mandate savings	Cllr Murphy		Deb Hill- Howells
Living Levels Landscape Partnership:	Cllr P Hobson		Matthew Lewis
Flexible Early Retirement – Planning Services			Mark Hand
Introduction of a fast-track service in relation to pre-application advice; lawful development certificates and compliance letters, and amendments to pre-application fees			Mark Hand
26th APRIL 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Welfare Rights Review	ITEM DEFERRED TO 24/5/17		Tyrone Stokes

Subject	Purpose	Consultees	Author
Proposed 20 MPH Speed Limit, A472 Usk	Cllr B Jones		Paul Keeble
Community Hubs Restructure	Cllr RJB Greenland		Deb Hill Howells
Monmouthshire Local Development Plan Draft Sustainable Tourism Accommodation Supplementary Planning Guidance	Cllr B Greenland		Martin Davies
Monmouthshire Local Development Plan Rural Conversions To A Residential Or Tourism Use (Policies H4 & T2) Supplementary Planning Guidance	Cllr B Greenland		Martin Davies
16TH MAY 2016 – ANNUAL MEETING			
18TH MAY 2017 – DEFERRED BUSINESS COUNCIL			
24TH MAY 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Welfare Rights Review			Tyrone Stokes
Event Opportunities – Summer 2017			Dan Davies
A40/A466 Wyebridge, Monmouth – Proposed Junction Improvement			Paul Keeble
Proposed acquisition of land Magor			Deb Hill Howells
7TH JUNE 2017 – CABINET			

Subject	Purpose	Consultees	Author
To approve the Corporate Safeguarding Policy			Teresa Norris / Claire Marchant
Anti Fraud, Bribery & Corruption Policy Statement – REVISED AND UPDATED			Andrew Wathan
Welsh Language Progress Report.			Alan Burkitt
Highway Grant and Section 106 budgets			Paul Keeble
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications for the Welsh Church Fund Working Group meeting 5 of the 2016/17 financial year held on the 20 th March 2017.		Dave Jarrett
Revenue & Capital Monitoring 2016/17 Outturn Forecast Statement	To provide Members with information on the outturn position of the Authority for the 2016/17 financial year		Mark Howcroft
CYP Support Services Re-Structure	To propose a restructure within CYP support services to achieve saving from the Medium Term Financial Plan		Nikki Wellington / Sharon Randall Smith
14TH JUNE 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Sale of Freehold of Land at Plot 9a Wonastow Rd, Monmouth	The sale of the Freehold has been agreed subject to approval to Mandarin Stone who currently lease the area on a long lease from MCC.		Nicola Howells
Installation of charging points for electric cars in MCC public car parks	To seek approval for the installation of charging points for electric cars in MCC car parks in the county.		Roger Hoggins
Release of restrictive covenant at Former Abergavenny Magistrates Court and Police Station			Nicholas Keyse

Subject	Purpose	Consultees	Author
28th JUNE 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Social Housing Grant			Shirley Wiggam
Proposed Reduction in the size of the Brecon Beacons National Park Authority	To respond to Welsh Government Consultation on the Proposed Reduction in the size of the Brecon Beacons National Park Authority	CLLR BRYAN JONES	Matthew Lewis
29TH JUNE 2017 - COUNCIL			
CCTAudit Committee Zero Hour Contracts Report			Philip White
Audit Committee Annual Report			Philip White
5TH JULY 2017 – CABINET			
Update and approval of matters arising from the Safeguarding arrangements action plan – kerbcraft scheme			Roger Hoggins / Paul Keeble / Graham Kinsella
Youth Enterprise – European Structural Fund (Esf) Programmes - Inspire2work Extension.			Cath Fallon
Annual Report of the Director of Social Services			Claire Marchant
12TH JULY 2017- INDIVIDUAL CABINET MEMBER DECISION			
14th JULY 2017 - SPECIAL CABINET			
CSC (Compound Semi-Conductor) Project			Peter Davies
26TH JULY 2017 – INDIVIUDAL CABINET MEMBER DECISION			
Allocation of funding to Develop a Town Centre Regeneration Plan, Caldicot			Roger Hoggins
10C Severnbridge Industrial Estate, Caldicot.		Cllr Murphy	Deb Hill Howells

Subject	Purpose	Consultees	Author
Raglan Village Hall Progress Update		Cllr Murphy	Deb Hill Howells
Disposal of agricultural land in Goytre on the open market'		Cllr Murphy	Gareth King
Youth Enterprise – European Structural Fund (Esf) Programmes – Inspire Programmes – Finance Officer Re-Evaluation			Cath Fallon
Rural Development Programme – New Post (Internal Secondment) Pollinator Project Coordinator			Cath Fallon
Caldicot Town Team Funding - Enhancement of Pedestrian Area, Newport Road, Caldicot.			Judith Langdon
27TH JULY 2017 - COUNCIL			
Annual Report of the Director of Social Services			Claire Marchant
Safeguarding Policy			Cath Sheen
Monmouth Pool			Ian Saunders
9TH AUGUST 2017 – INDIVIDUAL CABINET MEMBER DECISION			
23RD AUGUST 2017 – INDIVIDUAL CABINET MEMBER DECISION			
S106 funding: Pen y Fal bridge repairs	To draw down appropriate S106 funding to fund the repairs to the footbridge at the Pen y Fal development in Abergavenny.		Rachel Jowitt
6TH SEPTEMBER 2017 – CABINET			
Welsh Church Fund	The purpose of this report is to make		Dave Jarrett

Subject	Purpose	Consultees	Author
Working Group	recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 1 held on the 29 th June 2017.		
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 2 held on 27 th July 2017.		
Contaminated Land Inspection Strategy			Huw Owen
Community Engagement Review Update/Whole Place and Partnerships Team restructure.			Cath Fallon
People Strategy			
iCounty strategy 2	Update to the iCounty strategy to incorporate digital maturity and culture		Sian Hayward
Information Strategy	Update the information strategy to link the 3 strands of Information Governance, Data Insight and Digital Data		Sian Hayward
To declare surplus the former sextons lodge at Chepstow Cemetery, Chepstow	To declare the property surplus following the retirement of the previous sexton at the Chepstow Cemetery to enable the Council to begin the disposals process		Gareth King
Budget Monitoring report – period 2	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
Proposed sale of land at Crick Road to Melin Homes			Deb Hill Howells

Subject	Purpose	Consultees	Author
Volunteering Policy			Owen Wilce
13TH SEPTEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Funding for Caldicot Town Team Action Plan 2017/18		Sara Jones	Judith Langdon
21ST SEPTEMBER 2017 - COUNCIL			
MCC Audited Accounts 2016/17 (formal approval)	To present the audited Statement of Accounts for 2016/17 for approval by Council		Joy Robson
ISA260 report – MCC Accounts -	To provide external audits reports on the Statement of Accounts 2016/17		Joy Robson
27TH SEPTEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
4TH OCTOBER 2017 - CABINET			
MFP and Budget Proposals for 2018/19	To provide Cabinet with Revenue Budget proposals for 2018/19 for consultation purposes		Joy Robson
Cash Receipting System Tender	To seek approval and funding for Authority's replacement cash receipting system		Ruth Donovan
11TH OCTOBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
25TH OCTOBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
1ST NOVEMBER 2017 – CABINET			
Capital Budget Proposals	To outline the proposed capital budget for 2018/19 and indicative capital budgets for the 3 years 2019/20 to 2021/22		Joy Robson
Review of Fees and Charges	To review all fees and charges made for services across the Council and identify proposals for increasing them in 2018/19		Joy Robson

Subject	Purpose	Consultees	Author
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 3 held on the 21 st September 2017.		Dave Jarrett
8TH NOVEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
9TH NOVEMBER 2017 – COUNCIL			
22ND NOVEMBER 2017– INDIVIDUAL CABINET MEMBER DECISION			
6TH DECEMBER 2017 – CABINET			
Council Tax base 2018/19 and associated matters Page 78	To agree the Council Tax Base figure for submission to the Welsh Government, together with the collection rate to be applied for 2018/19 and to make other necessary related statutory decisions.		Sue Deacy/Wendy Woods
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 4 held on the 9 th November 2017		Dave Jarrett
13TH DECEMBER 2017 – INDIVIDUAL CABINET MEMBER DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts)(Wales) Regulations 1995	To see approval of the proposals for consultation purposes regarding payments to precepting Authorities during 2018/19 financial year as required by statute		Joy Robson
14TH DECEMBER 2017 - COUNCIL			
3RD JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
10TH JANUARY 2018 – CABINET			

Subject	Purpose	Consultees	Author
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 5 held on the 14 th December 2017		Dave Jarrett
Final Draft Budget Proposals or recommendation to Council			Joy Robson
Budget Monitoring Report – Period 7	The purpose of this report is to provide Members with information on the forecast outturn position of the Authority at end of month reporting for 2016/17 financial year.		Joy Robson/Mark Howcroft
17TH JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Local Government (Wales) Act 1994 The Local Authorities (Precepts) (Wales) Regulations 1995	To seek members approval of the results of the consultation process regarding payment to precepting Authorities for 2018/19 as required by statute		Joy Robson
18TH JANUARY 2018 - COUNCIL			
Council Tax Reduction Scheme 2018/19			Ruth Donovan
31ST JANUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
7TH FEBRUARY 2018 – CABINET			
14TH FEBRUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			
22ND FEBRUARY 2018 – COUNCIL			
28TH FEBRUARY 2018 – INDIVIDUAL CABINET MEMBER DECISION			

Subject	Purpose	Consultees	Author
1ST MARCH 2018 - COUNCIL			
Council Tax Resolution 2018/19			Ruth Donovan
7TH MARCH 2018 - CABINET			
2018/19 Education and Welsh Church Trust Funds Investment and Fund Strategies	The purpose of this report is to present to Cabinet for approval the 2018/19 Investment and Fund Strategy for Trust Funds for which the Authority acts as sole or custodian trustee for adoption and to approve the 2017/18 grant allocation to Local Authority beneficiaries of the Welsh Church Fund.		Dave Jarrett
14TH MARCH 2018 – INDIVIDUAL CABINET MEMBER DECISION			
Page 1			
28TH MARCH 2018 – INDIVIDUAL CABINET MEMBER DECISION			
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11TH APRIL 2018 - CABINET			
Welsh Church Fund Working Group	The purpose of this report is to make recommendations to Cabinet on the Schedule of Applications 2017/18, meeting 6 held on the 22 nd February 2018		Dave Jarrett
18TH APRIL 2018 – INDIVIDUAL CABINET MEMBER DECISION			
19TH APRIL 2018 - COUNCIL			
9TH MAY 2018 – INDIVIDUAL CABINET MEMBER DECISION			

Subject	Purpose	Consultees	Author

Hannah Jones would like to come to Cabinet in July 2018 to update on Youth Enterprise - European Structural Fund (ESF) Programmes - Inspire2Work extension (originally brought to Cabinet July 2017).

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